

**Late assignments accumulate for all classes.****Strike 1: Late Day                      \*\*Warning\*\*                      -10% of assigned grade**

The student will hand in a **Late Assignment Form** with an **explanation of why** the assignment was not finished on time. If the student is absent, the teacher will fill out a form for that student. If the student is present and does not turn in a Late Assignment Form, they immediately move to strike 2. If the homework is handed in the next day, at the **beginning** of class, the student will receive a **10% dock** of the assigned grade, and this Form will go in the student's file. If not, this Form will be passed on to the Excel Specialist as a formal notice that the student is on strike 2. **The finished assignment must be handed in to the Excel Specialist from here on out, not the teacher.**

**Strike 2: Second Late Day                      \*\*After School Detention\*\*                      -20%**

The student must stay **that night** in after-school detention. It is the student's responsibility to meet this detention. If the student hands in the missing assignment to the Excel Specialist either that night or **before** the corresponding class the next day, the assignment will be turned into the teacher by the specialist. The Form will go in the student's file. The student will be **docked 20%** of the assigned grade.

**Strike 3: Third Late Day                      \*\*7<sup>th</sup> Period Detention\*\*                      -30%**

If the assignment is not handed into the Excel Specialist before the class period begins, the student will serve **same day** detention during the 7<sup>th</sup> period **elective class**, whereupon a **specialist/parent/student meeting** will be arranged. If the assignment is handed in that night or before class the next day, the Excel Specialist will return it to the teacher. The Form will go in the student's file. The student will be **docked 30%** of the assigned grade.

**Strike 4: Fourth Late Day                      \*\*Student Support Team\*\***

**A student may only reach strike 4 level 5 times per semester across all classes.** At this point, the student will meet with the **Student Support Team** (after school). This meeting will pursue special arrangements, tutoring, differentiation, misunderstandings, etc. **Across all classes**, assignments turned in as a result of this action will receive a **%** of the assigned score per semester as follows:

<b>First assignment:</b>	<b>50% of possible score</b>
<b>Second assignment:</b>	<b>40% of possible score</b>
<b>Third assignment:</b>	<b>30% of possible score</b>
<b>Fourth assignment:</b>	<b>20% of possible score</b>
<b>Fifth assignment:</b>	<b>10% of possible score</b>

**Strike 5: Struck Out                      \*\*Long Term In-school Detention/Alternative Ed Plan\*\***