

CONFIRMED
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD OF
COLORADO CITY UNIFIED SCHOOL DISTRICT #14
HELD IN THE DISTANT LEARNING ROOM
255 NORTH COTTONWOOD STREET
COLORADO CITY, ARIZONA

Held: 6:00 P.M. Monday, October12, 2009 Mountain Daylight Time

The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any mater listed on the agenda pursuant to A.R.S. 38-431.03(A)(3) The Board may vote to hold an executive session for the purpose of discussing student records and information that must be kept confidential by law pursuant to A.R.S. 38-431.03(A)(2)

GOVERNING BOARD MEMBERS PRESENT: Jared Hammon, President
 Sam Zitting, Clerk
 Roger Knudson, Member
 Daniel Dutson, Member

OTHERS PRESENT: Carol Timpson, Superintendent
 Mary Timpson, Business Manager
 Elizabeth Hammon, Secretary
 Erma Timpson
 Craig Chatwin
 Fawneta Caroll
 Linda Earl
 Cynthia Wayman

AGENDA

1. Call to Order

Jared Hammon called the meeting to order at 6:02 p.m.

2. Approval of Agenda

3. Consent Agenda

- a. Approval of Minutes
 - 1. Regular Session, September 14, 2009
 - 2. Executive Session, September 14, 2009

- b. Ratification of Vouchers Signed Between Meetings

Sam Zitting asked about the life insurance policy of the district. Carol Timpson explained that the District pays for each full-time employee to have a \$20,000 life insurance policy. School employees are allowed to put family members on for

additional coverage. The District is currently dis-satisfied with this company because it has refused payment on a recent death due to a common law marriage.

Daniel Dutson questioned about the power bill. Garkane had recently taken over the Colorado city accounts and he wondered whether or not the rates were lower. Carol Timpson explained that the rates were lower, but the Garkane added a portion of the bond to the bill. Carol Timpson stated that the district could save big by using that solar energy contract because the district could circumvent that bond portion. It guarantees a 5¢ rate for 20 years. Sam recommended that Carol Timpson contact the company and have them analyze the needs of the district.

Daniel Dutson asked about a building permit. Carol explained that it was for the technical building remodel.

Carol Timpson remarked that the tax rates were lowered this year.

Motion: Jared Hammon motioned and Daniel Dutson seconded the motion that the Board accept the minutes of the regular session and executive session held on September 14, 2009 and ratify vouchers 1009 – 1014. Vote: All in favor. Motion carried.

4. Call to Public

Cynthia Wayman responded to the call to the public. She told the Board that she is the student council advisor and the students are having an honor roll dinner planned at Miss Linda's home at 6:00 p.m. on Thursday. She invited all of the board members to come and participate. She is also requesting that one of the board members address the students.

Jared Hammon commented that the event is top quality and Linda and her family do a good job. Daniel Dutson volunteered to be the board representative speaker.

5. Business Items

a. Election of Governing Board Officers

Jared Hammon asked Carol Timpson about the legal requirements. The board policy says that each year after the election, the Board will have an organizational meeting. Last year the Board chose not to because there was a vacancy on the Board. Carol Timpson put it on the Board agenda to allow the members to decide on their organization. Jared Hammon recommended that the board proceed even though there was a Board member absent. Sam Zitting, Jared Hammon, and Roger Knudson are up for re-election in November 2010. This organizational vote should hold until the next election.

Roger Knudson stated that he would like to reaffirm the existing board structure. He recommended that the Board take the action to establish the structure through fall of 2010.

Jared Hammon opened the item for discussion to see if anyone wanted to change the current structure. He stated that if the Board would reaffirm, they would be good until November 2010. Roger Knudson asked Jared Hammon if he would be president, and he committed to another year.

Motion: Roger Knudson motioned and Daniel Dutson seconded the motion regarding that Jared Hammon continue as president of the Board, Sam Zitting as clerk until after the next election. Vote: All in favor. Motion carried.

b. Consideration and Action Regarding MCC Dual Enrollment Textbook Adoptions

This item came before the Board two months ago. The list of textbooks has been available for parent inspection during that time. Carol Timpson requested that the Governing Board adopt the MCC Dual Enrollment Textbooks with the understanding that the parents are agreeing to a college curriculum when they enroll their student in a dual enrollment course. This District does not get to choose these books.

Roger Knudson asked how these courses line up with CCUSD's course structure and the state educational requirements. Carol Timpson explained that Joan Barlow teaches English 101 and English 102 in our English IV Senior literature class. She has the college syllabi and she incorporates the college curriculum into her high school curriculum. Linda Earl is teaching Western Civilization 1 and 2 through her world history class. They have their syllabi and the teachers incorporate both college and high school curriculums into it. For some classes, the students must take one year of high school to cover the content required in the college course. Linda Earl is teaching a dual enrollment computer class this semester and next semester. Mr. Dee is teaching three dual enrollment sciences: two chemistries and biology. The students are getting free tuition, books and fees. The teachers must be college certified in order to teach the courses.

Motion: Jared Hammon motioned and Roger Knudson seconded the motion that the Board adopt the textbooks as listed on the agenda for dual enrollment between MCC and El Capitan and that parents understand that when they choose a dual enrollment course, they are accepting the college curriculum. Vote: All in favor. Motion carried.

c. Consideration and Action Regarding Hiring of New Employees

Carol Timpson presented the list of new employees to the board. The Board had already authorized one of the new positions. She informed the Board that the stimulus grant has been approved, the administration will be spending money during the next month to fulfill the grant details. The administration is asking to hire a new position, Teresa Cawley out of maintenance and operation. She has agreed to teach college algebra, a dual enrollment class. She is doing hybrid course which both online and live instruction. The administration will pay the tuition for the students and the college will pay the District back for the salary

they pay her. It's just a one class position and the District is offering it to her for \$3,500. It looks like she has about seventeen 11th and 12th students in it.

Chloe Barlow is replacing Betty Lou Barlow. Betty Lou had to quit for personal reasons.

Motion: Sam Zitting motioned and Roger Knudson seconded the motion that the Board approve the new hires as listed. Vote: all in favor. Motion carried.

d. Consideration and Action Regarding the Amendment of the June 15, 2009 Governing Board Minutes Item 5h

Carol Timpson explained that the minutes for June 15th did not adequately address the Governing Board's intent. On June 15th the Governing Board determined that they would rather hire TC Engineering and Timpson Drafting and Design for the remodel plan on the Technical building. The minutes only reflected the Board's decision to hire TC Engineering. Because Carol Timpson has a conflict of interest with Timpson Drafting and Design, she would like the minutes clarified.

Motion: Jared Hammon motioned and Daniel Dutson seconded the motion that we amend the minutes of June 15, 2009, item 5 h to read, "Carol Timpson presented both proposals to the governing board for their consideration. Sam Zitting recommended that the District use TC Engineering to create the structural drawing and Timpson Drafting and Design for the remaining plan work. Jared Hammon stated that the board does not need to take action on this item. The District can go ahead and use TC Engineering and Timpson Drafting and Design."

Vote: All in favor. Motion carried.

e. Consideration and Action Regarding Approval of the Revised Intergovernmental Agreement with the Town of Colorado City for Bus Maintenance

Carol Timpson reported that the intergovernmental agreement had been sent to the city and they wanted a few changes. The changes were highlighted in red. The new IGA is ready for the Board to sign. After the Board signs it, it can go to the District's attorney, and then give it to the City to sign. Daniel Dutson asked about the hourly rate. Carol Timpson explained that it can be changed. She reminded the Governing Board that the city did change their billing rate in the middle of the last IGA by sending a letter to the District. Rob Haws has reviewed the agreement. The District and the city have the right to a six month cancellation.

Roger Knudson noted the flat rate amount. It was displayed in exhibit A on the contract: services will be provided at \$2,100 a month and repairs at \$65 an hour.

Daniel Dutson commented that this intergovernmental agreement was not an ideal situation, but commented that the district does not have a bus barn and there is no competition in the community, so the Board will have to accept it.

MOTION: Daniel Dutson motioned and Roger Knudson seconded the motion that the Board accept and approve the revised intergovernmental agreement with the town of Colorado City for bus maintenance. Vote: All in favor. Motion carried.

f. Consideration and Action Regarding Drilling a Well on District Property

Carol Timpson reported that she called the city and drilling a well is not in their jurisdiction. They said if the District does drill a well, it will help the city. They have no regulatory influence over wells even though it's within city limits. There's a state website that has the information and the documentation that the district would need. The website is www.arizona.gov. Jared Hammon asked how long it takes to get a permit. Sam Zitting replied a couple of months ago it took about two weeks. It costs a small fee to get the permit. The district ought to get the permits and then some bids. Jared Hammon asked if the witching process was different than the well drilling. Daniel Dutson stated that the well-digger won't witch for you. They will dig it wherever they are told. Sam Zitting said that he's had good luck with Mervin Cox. He also recommended getting an overlay of easements.

Carol Timpson stated that per the Board recommendation, she was to hire Mervin Cox to determine a good well site, get the required permits from the state, and obtain the easement information on the property. She will try to have the bid documents prepared for authorization at the next Governing Board meeting. Roger Knudson reminded her that Blue Stakes needs to be contacted prior to digging.

MOTION: Jared Hammon motioned and Daniel Dutson seconded the motion that the Board authorize Carol Timpson to acquire the necessary permits and solicit bids for a well. Vote: All in favor. Motion carries. (This is our intention)

g. Consideration and Action Regarding Transporting Moccasin Students Who Wish to Enroll at El Capitan

Ms. Collette Cox, an employee of the Piute tribe recently requested that the District provide transportation for students from Moccasin to the District. She indicated that she has ten students who would like to enroll at El Capitan. There are about ten students which includes four with IEP's. These are Native American students and the district can qualify for Impact Aid funds. Moccasin residents have inquired in the past about joining the Colorado City school district. Sam Zitting stated that they had met with the board of supervisors regarding redistricting.

Jared Hammon asked if the District has a stipulation to serve a certain amount of students to make it cost affective. . The commitment has to last for one full school year. Carol Timpson recommended not to initiating transportation until there are ten committed students. Collette Cox would keep the administration appraised of the situation about whether the students are coming or not.

Roger Knudson commented that if he understood the situation correctly, the school offers open enrollment, which means any Arizona resident who chooses to attend this school. So the question is whether the District will transport these students? Transportation is the District's prerogative; open enrollment is not. The base support level is to educate the student. They people in Moccasin do not want to send the students here unless the District is willing to bus them.

MOTION: Sam Zitting motioned and Jared Hammon seconded the motion that the Board approve providing transportation to Moccasin for a minimum of ten students for the 2009-10 school year. Vote: All in favor. Motion carried.

h. Consideration and Action Regarding Approval of the 2008-09 Annual Financial Report

Carol Timpson presented the Annual Financial Report to the Governing Board. She stated that the summary page will be posted locally and a link to the report will be on the District website. She stated that this is the administration's cleanest financial report. The inventory numbers have been reconciled and are reflected correctly. It's been checked and double-checked to ensure it matches the District accounting records.

MOTION: Sam Zitting motioned and Daniel Dutson seconded the motion that the Board approve the 2008-09 financial report. Vote: All in favor. Motion carried.

i. Consideration and Action Regarding Travel to State Board of Education Meeting on October 26th for Request to Release Receivership

Carol Timpson has not received the official report from the state, but she has been told by two different agencies that the District is on the agenda of the State Board of Education Meeting on October 26, 2009. Carol Timpson is willing to be present at the meeting. The District would support any of the Board members attending if they are able. Peter Davis will be there.

Carol Timpson has been active in the District finances. Roger Knudson stated that given her position and familiarity with the historical situation, it would be a good idea to have her present. Jared Hammon commented that he might consider going. He felt that the District could say "We did it, and we did a darn good job of it." Carol Timpson can deliver that message. It would show that the District has an interest. What impression do we want to leave with the state board of education? Jared Hammon commented that there is an outside chance that he would go.

j. Consideration and Action Regarding End of Receivership Celebration

Roger Knudson researched but couldn't find any fund line items that would address the needs of 5j (laughter). Some of the suggestions received included having an open house for the community and having a day of celebration for the students and staff. Daniel Dutson offered to host a celebration for the employees

of the school at his house. The administrative team could work out the details with the student celebrations. Carol Timpson accepted Daniel Dutson offer on behalf of the staff. The staff will work out the details with Daniel's wife and a date can be set once the District is actually out of receivership.

k. Policy Advisory Review – Advisories 324-340

Carol Timpson presented the policy advisories from the Arizona School Boards Association to the Governing Board. She informed them that these were the same advisories that had been emailed to them earlier this month. The Board can review them at this meeting but cannot take action until the next meeting.

No action was taken

6. Executive Session: The Board will meet for an executive session for the purpose of discussing student records and information that must be kept confidential by law pursuant to A.R.S. §38-431.03(A)(2).

Jared Hammon introduced the new item and made the following motion.

MOTION: Jared Hammon motioned and Daniel Dutson seconded the motion that the Board adjourn regular session and go into executive session. Vote: All in favor. Motion carried.

Jared Hammon reconvened the regular session and called the meeting to order at 8:45 p.m.

7. Financial Reports
- a. Cash Flow Analysis
 - b. Expenditure Budget
 - c. Grants Status
 - d. Student Activities Report

Carol Timpson presented the financial reports. Last year's balances have not been rolled over to this year. By looking at the cash flow amounts, the Board can see that the District received very little revenue in August and September. The business office anticipates some October revenue but they are not going to receive a state payment for November. It is going to be a challenge to slide through until December when the District hopes to get additional funding. The District left 2008-09 with strong cash balances that have carried us through this financial crisis. The expenditure budget reflects year to date spending compared to budget capacity. As budget revisions are approved, expenditure categories are revised.

All the ARRA grants or stimulus grants have been approved. The state used the State Fiscal Stabilization Fund to pay Districts' September payment. No Child Left Behind is the District's largest grant application. The District does not want to complete any major projects until that's approved. The District is usually \$300,000 dollars in the red with Title I expenditures prior to grant approval. That's just paying wages.

Carol Timpson will post an agenda for Wednesday's special session.

Next regular meeting will be November 16, 2009.

8. Adjournment:

Jared Hammon adjourned at 8:43 p.m