

- a. Approval of Minutes
 - i. Special Session, August 7, 2009
 - ii. Regular Session, August 17, 2009

MOTION: Jared Hammon motioned and Sam Zitting seconded the motion that the Board approve the special session minutes for August 7, 2009 and the regular session minutes for August 17, 2009. All in favor. Motion carried.

- b. Ratification of Vouchers Signed Between Meetings 9058, 1006, 1007, 1008

MOTION: Sam motioned and Daniel Dutson seconded the motion that the Board approve vouchers 9058, 1006, 1007, 1008. All in favor. Motion carried.

4. Call to Public

David Timpson approached the Governing Board and stated that he was present in response to Carol Timpson's recommendation that he bring the League's requests to the Governing Board each year for use of their ball fields. Daniel Dutson reminded the Governing Board that no action can be taken on a Call to Public. Carol Timpson assured the Governing Board that the District has the facility use agreements in place and can rent to anybody who falls within that schedule. She reminded the Board that the President of the Board requested that the leagues come to the Board each year and present their plans. If there are any concerns, they can become an agenda item for the next meeting.

David Timpson and Matthew Musser discussed the facility use for the ball games for the 2009-10 year. David is starting a junior high flag football seven-on-seven league. He reported that each player has the insurance coverage required by the school as well as medical coverage for the kids playing in the league. He is asking for the two baseball fields on the west side of the school building. He is proposing to play on Fridays from 3:30 – 5:30 p.m. on the five Fridays in October and on the 4th Thursday of September for a total of six days. David explained that there would be two teams on the field and two games running consecutive.

Jared Hammon remarked that the field is pretty torn up. Carol Timpson reminded the Board that the Colorado City water district gave the school one third its usual water needs which created dead spots in the grass. As of today, the water restrictions have not been lifted. The Board discussed the possibility of digging a well on school property and recommended putting it on the next agenda. Jared Hammon explained that his question about the condition of the field is two-fold. First, he would like an explanation about the status of the field, and second, he would like to give David Timpson and his program the field in the best shape possible for the program.

Sam Zitting expressed his appreciation to David Timpson and Matthew Musser for their work with the little league baseball. It has benefited the kids and that brings credibility to the organization when it brings other requests to the Board. League administrators have done a fantastic job managing that league. The other Board members agreed. Jared Hammon requested that the details for the use of the field be worked out with the superintendent.

Linda Earl approached the Board with a question about the FBLA trips. She reported that the Board had discussed the FBLA trips at the end of last year. She acknowledged that the Board had purchased a van for their use to go to their competitions. Because the student body has grown, FBLA now has thirty-six students. FBLA is the only educational student organization that El Capitan has organized. She expressed concerned that all her FBLA students would get the opportunity to attend both of their conferences this year. She asked for the Board to reconsider their decision from last year and allow them use the bus so that students will not have to be eliminated from the competitions. FBLA will only be making two trips this year rather than three.

Jared Hammon thanked Linda Earl for her input, but replied that the Board can't make any decisions at this time. He suggested that Linda work through the superintendent and give the Board plenty of prior notice of those dates in case there is any action they want to take.

Jared Hammon closed the call to public.

5. Business Items

g. Consideration and Action Regarding Fundraising Plans

1. FBLA
2. Sports
3. PTSA
4. High School Student Council
5. Middle School Student Council

Carol Timpson explained that the Board packets contain fundraising plans for each of the organizations listed and are available for review. Carol asked the Board to make sure there were no activities listed that could not be endorsed. She reported that all activities go through the administration before they are planned. These fundraising plans will be approved from September 2009 to September 2010. This allows students to continue fundraising throughout the summer and at the beginning of the next year.

Jared Hammon asked about the movie ratings. Carol Timpson explained that the District's goal is to keep them PG and lower, but there are a lot of movies that are PG-13. Linda Earl and Mr. Craig have to preview them and parent's must give their permission for the students to attend. Jared Hammon inquired about student transportation to and from activities. Craig Chatwin informed the Board that the students were responsible for their own rides but that the administration monitors them and has been known to give a stray student a ride if necessary.

Sam Zitting asked if the District was liable for car washes held off campus. He was informed that the Chevron in Apple Valley had sponsored a car wash for our students. All the Board members were concerned about the liability issues involved in the car washes. Is the district liable for the cars the students are washing? Are they liable for a student injury during a school sponsored activities? Sam Zitting suggested that Carol Timpson contact the school's attorney, Rob Haws, and find out what the liability issues are with this type of

school activity. Administration can approve these activities once that clarification is obtained.

Roger Knudson commended the students on their activities. He acknowledged the different activities sponsored by the various organizations. Through the course of the year, there are a lot of activities the students are engaged in outside of their regular classrooms. He complimented the students on their initiative to accomplish this.

MOTION: Jared Hammon motioned and Roger Knudson seconded the motion that the Board approve the fundraising items listed for the FBLA, Sports, PTSA, High School Student Council, and Middle School Student Council with the exception that car washes off campus be put on hold until the District receives legal counsel. Vote: All in favor. Motion carried.

- a. Consideration and Action Regarding Progress Monitoring for Students that Qualified for Early Readmission

Jared Hammon suggested that the Board hold this item until the end of the meeting so they could take it into executive session since the Board was considering only one student.

- b. Consideration and action regarding authorization to purchase remedial online program

Carol Timpson asked the Board to consider authorizing the District to purchase a portion of the Plato Learning Program. At the last board meeting, authorization was obtained once the grant was approved. The administration has the necessary Proposition 301 monies to pay for a portion of this program. Carol Timpson asked permission to purchase the high school courses library which includes ten users and the training with the 301 plan and when the ARRA Title I Grant is approved, the District will purchase the other pieces. This program is critical to the school's intervention plan. If the grant gets delayed too much longer, the effectiveness of the program is going to be jeopardized.

Carol Timpson informed the Board regarding the Plato program. It offers every course that is required for graduation. The purpose of the program is to help a student who is off track meaning they need a course that conflicts with another required course. With Plato, they can sign up for one course with an instructor and take the other from Plato Learning. It also helps students accelerate so they can graduate early. It also allows students to recover credits for failed courses. When the District is able to purchase the enhanced portion, it will prescribe specific learning modules for students who are deficient in areas that cause them to fail the AIMS.

MOTION: Roger Knudson motioned and Daniel Dutson seconded the motion to approve agenda item 5b authorizing the purchase of the Proposition 301 portion of the Plato remedial online program. Vote: All in favor. Motion carried.

- c. Authorization for Governing Board delegate to sign declaration of curricular and instructional alignment to the Arizona Academic Standards.

Each year, the Governing Board, the superintendent, and the principal have to sign a declaration that states that the school and District has adopted a curriculum that teaches the Arizona Academic Standards. Jared Hammon stated that it enhances the curriculum to say that the Board endorses this. Someone from the Board needs to sign this as its delegate. Roger Knudson nominated the Board president.

MOTION: Daniel Dutson motioned and Roger Knudson seconded the motion authorizing Jared Hammon, President of the School Board, to sign the Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards. Vote: All in favor. Motion carried. Jared Hammon abstained from voting.

- d. Consideration and Action Regarding Hiring an In-House Mechanic for Bus Maintenance in Addition to Purchasing Additional Equipment

None of the Board members were willing to make a motion. This item failed. (Comments about this item are included with item 'f' below)

- e. Consideration and Action Regarding Intergovernmental agreement with Town of Colorado City for Bus Maintenance

Jared Hammon commented that the Board would consider item 'e' and 'f' together. Carol Timpson reported that the board packet includes quotes for a bus lift in response to the board's previous discussion regarding hiring an in-house mechanic for bus maintenance. The District has recently had a mechanic apply for a position with the District. In considering this, the administration contemplated using the north bay of the Technical building until such time as a bus barn could be constructed. With an adequate exhaust system and the proper lifts, it could work. To have other options was nice, but Carol Timpson explained to the Board that she didn't recommend that the District take on this additional expense at this time.

Jared Hammon asked Carol Timpson to tell the students about the intergovernmental agreement with the town of Colorado City

Daniel Dutson expressed concerns over the mechanic's qualifications and stated that the District would have to invest over \$60,000 plus take on the insurance liability.

Jared Hammon stated that the Board was considering this because the town of Colorado City had increased their fees. The Board wanted to make sure that continuing the IGA with Colorado City was in the District's best interest.

MOTION: Daniel Dutson motioned and Roger Knudson seconded the motion approving the Intergovernmental Agreement with Town of Colorado City for Bus Maintenance. Vote: all in favor. Motion carried.

- f. Consideration and Action Regarding Half Day and Whole Day Gymnasium Rental Rates
 - 1. High School Student Council
 - 2. Middle School Student Council

Carol Timpson informed the Governing Board that several faculty and staff have expressed interest in using the gymnasium on weekends and holidays. Because the insurance costs are so prohibitive, they would like to create a group policy and be allowed to rent collectively under that policy. First, Carol Timpson asked the Board if they would be willing to allow staff members to rent under those conditions and second, she asked if they would consider a whole day and half day rate for the rental schedule.

Daniel Dutson recommended that the Board maintain consistency with the rates recommends that it be the same as other non-profit entities. Carol Timpson recommended that the Board approve \$35 for half day rate and \$70 for a full day rate. This will give the staff a small price break and will not make them track the hours so closely. Carol Timpson stated that the janitorial service fee will be given as a deposit, and returned if no additional cleaning is needed.

MOTION: Daniel Dutson motioned and Sam Zitting seconded the motion that Consideration and Action Regarding Half Day and Whole Day Gymnasium Rental Rates as per the regarding the education consortium, \$35 for half and \$70 full day. Vote: all in favor. Motion carried.

- h. Policy Review - Fingerprinting for contractors

Carol Timpson explained that the Governing Board has to decide when a contractor has to be fingerprinted. Last year the law stated that anybody who came onto campus had to be fingerprinted. Now the Governing Board can decide what the conditions are to require fingerprinting of contractors. Carol Timpson has asked the ASBA to give some the District a policy advisory on this. The law states that anyone who regularly has direct contact with students must be fingerprinted. A contractor that does not have regular direct contact with students may or may not have to meet this requirement. This item can be held to see if ASBA can give us direction on this.

- i. Capital Concerns
 - 1. Concrete Drain in Fire Lane / Heat coils in cement walkways
 - 2. Storage shed for fire lane
 - 3. Lockers for High School Locker Rooms
 - 4. Technical Building remodel
 - 5. Ball fields and sprinkler maintenance
 - 6. Split in gymnasium floor

Carol Timpson explained that the fire lane area is a hazard to students. In the winter, water collects in the drain and freezes becoming a huge ice patch. Salt has torn up the pavement and that is now hazardous year round. The administration

would like to put a concrete channel in so the water drains into a grate and does not accumulate and create an ice problem. Another problem is the sidewalk coming from the tech building down to high school building is sloped and gets slick with ice. The ice build-up needs to be controlled. Roger Knudson recommended leveling the concrete and making stairs. Mary Timpson responded that many packages are delivered between buildings and a ramp is needed. This needs to be changed. Pete LaCorti has received a quote for around \$8,500 from a contractor to make a concrete channel. Jared Hammon recommended bringing in a contractor to give suggestions.

Another need for the District is a storage shed. During basketball games, all the lunchroom tables have to be moved out and chairs brought in. This storage shed will hold gymnasium equipment so that it is conveniently located for transfer. The District already has three storage sheds, and would like to add another similar one into the fire lane. Pete LaCorti received a quote from the same contractor for about \$22,000 to build the shed. Carol Timpson recommends that the District complete the shed at the same time as the Technical Building remodel.

Another item on the list is the lockers for the high school locker rooms. The athletes need a place to put their clothes and uniforms during the games. Enclosed in the board packet are three quotes for about \$7,000 to put 30 lockers in each of the locker rooms. Sam Zitting has lockers at his home that the district could have if they would go get them.

Regarding the technical building remodel, the District has its building permit from the city. The plans are ready to go. Once its cash position is secure, the District will go out to bid for that project.

The ball field – the city cut the watering allowance by 1/3 this summer. The sprinklers didn't have enough pressure, so there are big patches of dry ground throughout the campus, with an especially large portion in the south field. Carol Timpson would like to bring some dirt in and reseed that area. With watering, some of the dead areas will grow back. Pete LaCorti is hiring a professional to work on our sprinkler system.

The gym floor is splitting, as well as the preschool and kindergarten rooms. The Board has to make a decision about how to fix the problem. This is an item for future consideration.

The Governing Board expressed interest in a building a storage shed and requested Carol Timpson to followup with the city to obtain the necessary plans and permits.

MOTION: Sam Zitting motioned and Daniel Dutson seconded the motion that the Board authorize Carol Timpson to contact the City regarding the building of the new storage shed. If an engineering stamp is required, the Board authorizes her to contract with T.C. Engineering and if an engineering stamp is not required, the Board authorizes her to contract with Timpson Drafting & Design for the plans. Also included in the motion is

authorization for her to work with the City on purchasing the building permits. Vote: All in favor. Motion carried.

6. Consideration and action regarding revision #1 of 1009-2010 Budget Revision

Carol Timpson presented the new budget forms to the Board and referred them to the new expenditure budget. She pointed out that the main changes in the budget were a result of budget capacity being reallocated amount the various codes so that the expenditures were adequately covered. Sam Zitting requested a copy of the original budget so he could compare and see the changes.

MOTION: Sam Zitting motioned and Roger Knudson seconded the motion to approve the budget as it is revised conditioned upon Carol Timpson and Mary Timpson reviewing the miscellaneous column and sending their final revision to the Board by email. The total budget is to not exceed the current bottom line. Vote: All in favor. Motion carried.

7. Jared Hammon informed the group that the Board would now meet in executive session.

MOTION: Jared Hammon motioned and Sam Zitting seconded the motion to go into executive session pursuant as authorized by A.R.S. 431.03 (A)(7) to discuss the potential purchase or lease of real property and A.R.S. 431.03(A)(2) confidentiality of student records. Vote: All in favor

Executive session to discuss potential purchase or lease of real property as authorized by A.R.S. 431.03(A)(7) and complete monitoring of student records as required for early readmission of students as authorized by A.R.S. 431.03(A)(2)

Regular Session was adjourned at 7:45 p.m.

Regular session was reconvened at 8:50 p.m. No need for a vote on executive session items.

8. Financial reports

- a. Cash Flow analysis
- b. Expenditure budget
- c. Grants Status
- d. Student Activities Report

Carol Timpson presented the financial reports to the Board and answered any questions relating to them.

9. Adjournment: Jared adjourned the meeting at 9:14 p.m.

Next Governing Board Meeting: October 19, 2009

Future Agenda Items

1. Election of Governing Board Officers
2. Amendment of the June 15, 2009 Governing Board Minutes Item 5h
3. 2009-10 Budget Revision #2 (due November 24th)