

Jared Hammon asked if the minutes can reflect that he asked about the credentials on Angela Zitting from Fawneta Carroll. He also asked if on page 3 where it says that he asked if the emotional needs of the students are being met. He asked if it can be stated that his original question was there a correlation between speech impairment and emotional issues. He asked if the minutes could reflect more of his intent of what he was trying to say rather than make them separate issues.

MOTION: Daniel Dutson motioned and Charlette Chatwin seconded the motion that the Governing Board approve the Minutes of the Regular Session, October 20, 2008, with the corrections made by Jared Hammon. Vote: All in favor. Motion Carried.

B. Ratification of Vouchers Signed Between Meetings
Vouchers 9014

MOTION: William Berry motioned and Daniel Dutson seconded the motion that the Governing Board approve the Ratification of Vouchers Signed Between Meetings, Voucher 9014. Vote: All in favor. Motion Carried.

4. Call to Public

5. Business Items

A. Consideration and Action Regarding the Establishment of a Cheerleading Squad for El Capitan. This item includes consideration from the Board regarding team uniforms.

Craig Chatwin stated that the middle school got together and was looking for a way to provide school spirit, and they came up with a cheerleading squad. They have been having practices and tryouts. Craig remarked that the Administration has allotted \$3000 in the budget for materials. The School does have enough sports uniforms for this year and so there may be money to help buy cheerleading uniforms.

Colleen Stubbs remarked that she heard the girls were trying to put together a cheerleading squad and they didn't have coach, so she volunteered to be the coach and get them organized. She said that there are seventeen girls that have tried out for the team in grades 5 through 8. The Squad was at the last basketball game and they cheered informally. She asked if the Governing Board could make their squad official and also petition assistance getting uniforms. Colleen showed the Governing Board the uniform that she and Carol Timpson had discussed. The uniforms would be the same as the Border League uniforms with a full length pant and without numbers on the back. The girls will wear leotards underneath the uniform so that their midriffs will not show. The uniforms are \$55 dollars and pom-poms are \$20 a set.

Jared Hammon asked if the cheerleading is just for home games or are the girls going to travel to each game. Colleen answered that for this year it will just be home games, but eventually if they are good enough they will travel to other schools. Jared Hammon asked if the practice will be done during school hours. Colleen Stubbs replied that the practices will be held between 3:00 p.m. and 4:00 p.m., so the girls can catch the 4:00 p.m. bus home. Charlette Chatwin asked how the girls were picked for the team. Colleen stated that all the girls who requested were put on the team. She met with Savanna Barlow who

was originally organizing the team and asked if she would be interested in being the captain. Colleen remarked that she also met with Carol Timpson and Craig Chatwin to see if they supported this decision. Charlette Chatwin asked if the pants were short or long. Colleen answered that the pants are to the floor.

Sam Zitting expressed his concern about the space in the gym. If the girls are standing where they can cheer, then they are targets to get hit. He asked if the safety issues have been addressed. Colleen Stubbs stated that when she looked at the angles of the girls in the gym, she determined that if they were on the southeast and northeast corners they could interact with the fans and still be out of the players' way. The only time the girls would be on the court is during half time when they go out to do a half time cheer.

Jared Hammon asked if the Governing Board can more time to discuss this and requested that it be tabled to the next meeting. Colleen Stubbs expressed her concern about the Governing Board waiting until the next meeting. By then, the basketball season will be half way over. She said that there is only eight home games left. Sam Zitting stated that he would like to talk to Carol Timpson about the budget issues and the uniforms. Mary Timpson replied that when the Administration made the budget revision then they allotted enough money for these uniforms.

Craig Chatwin stated that these girls would have the same requirements as the basketball team as far as grades. It provides a motivator to keep grades up and with gymnastics in schools, the girls are required to have insurance and liability waivers just as the basketball players. The uniforms will be rented just like the jerseys in basketball. The rental fee will reimburse the school for the uniforms over a three year period. Jared Hammon expressed his concern about the girls wanting to travel. Colleen Stubbs stated that as coach it is not in her plans to travel at all this year. She said that its important that the Governing Board see where the girls have come from and how hard they have worked to get where they are now. She remarked that until the girls are good enough they will not go to other schools.

MOTION: Charlette Chatwin motioned and William Berry seconded the motion that the Governing Board approve the Establishment of a Cheerleading Group for El Capitan including authorization for the school to purchase uniforms at \$55 a piece. Vote: William Berry and Charlette Chatwin voted for motion, Jared Hammon, Sam Zitting, and Daniel Dutson voted against motion. Motion Failed.

B. Authorize New Employees and New Positions for the 2008-09 Fiscal Year

Camille Jessop will be replacing Eliza Williams who has replaced Sherri Jessop. She will be working one on one with an ESS student in the Elementary. Steven and Tyrel Dutson are being hired as temporary workers to operate a tractor for specialized work projects.

MOTION: Jared Hammon motioned and William Berry seconded the motion that the Governing Board authorize the hiring of Camille Jessop, Steven Dutson, and Tyrel Dutson for the designated positions. Vote: Four Members voted for motion. Motion Carried. (Daniel Dutson abstained from voting.)

C. Approve Anne Baldwin Consulting as a Sole Source Vendor

Mary Timpson stated that Anne Baldwin is a professional development firm that has been coming to campus and working with the Title I Department with the District's Professional Growth Plan and NCLB project. Mary remarked that the reason the District has to Sole Source her services is because she will be paid over \$15,000 and there is no one else that can give the District the exact services that are being requested.

Jared Hammon asked what kind of consulting she does and who she consults. Mary Timpson responded that she consults with all the teachers on their NCLB projects and their Professional Growth Plan. She travels from Flagstaff to work on our campus. Daniel Dutson remarked that the District has already paid her and asked if additional funds will be issued to her. Mary Timpson replied that the District has already paid her \$6000 and will be to \$10,000 by her next invoice so the District has to Sole Source her or find someone else. Part of the Sole Source guidelines is the District has to show that the prices were fair and reasonable and that she is not charging the District an outrageous price.

Jared Hammon asked if the \$995 a day plus travel was the amount being paid. Mary Timpson confirmed that statement. Jared Hammon asked what Friday Forums entail. Craig Chatwin stated that Friday forums are conducted once a month to provide teachers with additional training. Title I decided that it was more cost effective and time efficient to have someone come in and instruct the teachers instead of shipping teachers to a remote site, such as San Diego. Jared Hammon asked if it is required. Mary Timpson replied that it is part of the requirements of the Title I grant to provide teachers with additional training.

Linda Earl commented that Anne Baldwin has provided two Friday Forums for the teachers. The first workshop was helping the teachers get up to speed on the current techniques in teaching in reading and writing. The other workshop was on differentiated instruction where the teachers learned how to teach students that are on different levels. She has helped teachers reach proficiency in their lesson plans and curriculum.

Sam Zitting asked if it was more cost effective to have someone like Anne Baldwin come in instead of the teachers attending a workshop. Linda Earl replied that the teachers don't really want to take time out of a school week and home life to attend workshops. Anne Baldwin is actually accessing the teachers along with her instruction. The other quotes that the District received for one site training was from BER, which cost \$4000 a day plus travel, and the other was NSE, which was \$3996 a day plus travel. Jared Hammon asked if the District was recommending that they retain Anne Baldwin's services. Mary Timpson confirmed that statement.

MOTION: Jared Hammon motioned and Charlette Chatwin seconded the motion that the Governing Board approve Anne Baldwin Consulting as a Sole Source Vendor. Vote: All in favor. Motion Carried.

D. Approve Jared Hammon to sign Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards

Craig Chatwin remarked that the District has to state that its curriculum plans is aligned to the Arizona Academic Standards.

MOTION: Charlette Chatwin motioned and Daniel Dutson seconded the motion that the Governing Board approve Jared Hammon to sign Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards. Vote: All in favor. Motion Carried.

Jared Hammon abstained from voting.

D. Approve the Revised 2008-09 Proposition 301 Performance Pay Plan

Craig Chatwin stated that initially the Prop 301 Plan was used to pay the teachers based on performance on two criteria, one on teacher evaluations on the other one on an artifact that is generated based on test scores. The Administration changed the level of test scores so the teachers could more realistically reach those percentages and the evaluations were also changed. The Administration found in their reviews that the goals were too high to be realistic.

Mary Timpson stated that the District has the money and it has to be spent in these three different categories. When the state sees that the district doesn't spend out the money each year they don't like it, and for the past three years the District has not spent out this money. Linda Earl stated that the reason this money has not been fully spent out is because a lot of the teachers have not chosen this plan because the work load is too heavy and time consuming. There was no way to perform the duties with this plan and maintain a good curriculum because the teachers were taking more time to do paperwork than teaching.

Jared Hammon asked if the proposition to change the plan makes it more attainable to the teachers. Craig Chatwin confirmed that it helps the reach the goals more realistically. The Prop 301 requires that there be actual performance criteria so the teachers do have to follow that criteria.

Sam Zitting asked if the standards for the students were reduced or the teachers. Craig Chatwin stated that the teacher's will be paid based on their teacher evaluations. The rubric to determine pay has been expanded and modified. The second half of the teacher's pay relates to the District's benchmark assessments. The administrative team has sent the benchmark pay to give a multi-tiered payment schedule based on the achievement levels of students. If students perform at the highest level, they should be excelling students. The team did not want the teachers penalized if their students met the academic standards. This revised rubric will pay teachers for meeting and exceeding the academic standards.

MOTION: Jared Hammon motioned and Daniel Dutson seconded the motion that the Governing Board approve the Revised 2008-09 Proposition 301 Performance Pay Plan. Vote: All in favor. Motion Carried.

F. Approve TrueNorth Consulting Group as a Sole Source Vendor

Item tabled until next meeting

G. Consideration and Action Regarding Approval of the Revised General Statement of

Assurances

Mary Timpson stated that the Governing Board is required every May to sign a Statement of Assurance to get the common logon for the grants management system. Craig does not have access to logon and in order for him to have access then the Governing Board has to approve that change.

MOTION: Sam Zitting motioned and William Berry seconded the motion that the Governing Board approve adding Craig Chatwin to the Revised General Statement of Assurances. Vote: All in favor. Motion Carried.

Charlette Chatwin abstained from voting.

H. Policy Advisory Action

Advisory 314 – GBGCB Staff Health & Safety

Changes the policy to remove reportable diseases and require Districts to report any communicable disease outbreak.

Advisory 315 – JLCB, JLCB-R, JLCB-E – Immunization of Students

Removes requirement that only applies to Maricopa County. Adds responsibility for administration to check on immunization progress of conditionally enrolled students.

Advisory 316 – JLCC – Communicable/Infectious Diseases

Students with head lice must be excluded from school until they have been treated and are symptom free.

Advisory 317 – GBEB – Staff conduct

Requires a employee or applicant that has received a fingerprint clearance card who is arrested for or convicted of an qualifying offense to notify his or her current or prospective employer. Failure to do so subjects teacher or employee to immediate termination.

Advisory 318 – GCMF – Professional Staff Duties and Responsibilities

Same language inserted as in Advisory 317

Advisory 319 – IHAA-R English Instruction

Further clarifies how the District must incorporate the mandatory 4 hours of English Instruction into the ELL program along with assessment guidelines and classification parameters.

Advisory 320 – JFABC Admission of Transfer Students

Mandates that school accept credits from other public schools or charter schools. School get to determine whether to accept those credits as core or elective credits.

Advisory 321 – DJE/DJE-E Bidding/Purchasing Procedures

All contracts must have a clause that states the contractor must certify that they do not have scrutinized business operations in Iran or Sudan.

MOTION: Jared Hammon motioned and Daniel Dutson seconded the motion that the Governing Board approve the Policy Advisories: 314, 315, 316, 317, 318, 319, 320, and 321. Vote: All in favor. Motion Carried.

6. Executive Session to discuss Action Regarding Student Suspension and Administrative Compensation

Members adjourned for the executive session at 6:06 p.m.

Regular session reconvened at 6:51 p.m.

7. Consideration and Action Regarding Administrative Pay.

Jared Hammon mentioned that Carol Timpson had some very good things to say about Craig Chatwin. The Administration and the Governing Board wanted to recognize him and thank him for his efforts.

MOTION: Jared Hammon motioned and Sam Zitting seconded the motion that the Governing Board approve NCLB monies for Craig Chatwin in the amount of \$4,000. Vote: All in favor. Motion Carried.

Charlette Chatwin abstained from voting.

8. Consideration and Action Regarding Approving the 2008-09 Budget Revision #1 due December 15, 2008

Mary Timpson stated that when the District submitted the first budget the State reviewed it and found that a calculation was off and the District received a letter saying that the District had over budgeted by \$10,000 in capital. So the District needed to have a budget revision by December 15th. Mary remarked that a sheet was made with the calculations from the budget that was adopted in June compared to this budget revision.

Sam Zitting asked if it is a total of \$10,000 adjustment. Mary Timpson confirmed that statement. Sam Zitting asked if the District will be audited for this mistake. Mary Timpson remarked that as long as the District revises the budget before December 15th then it cannot be written up. Mary Timpson stated that a District is allowed to revise their budget as many times as needed. Sam Zitting asked why the salaries in 2100 changed about \$20,000. Mary Timpson stated that amount changed due to miscoding, there was a person coded to 2200 opposed to 2100.

Daniel Dutson asked if the District went over the budget by \$10,000. Mary Timpson replied that the District didn't go over the budget. The formula used to calculate the budget was wrong. We did not spend it. Charlette Chatwin wondered if the amount over was due to mathematical error. Mary Timpson replied that the state didn't pin point the error they just said the District had gone over and to correct the numbers.

Sam Zitting remarked that an amount was taken out of benefits. Mary Timpson confirmed that the District was calculating 30% of the salaries for benefits but realistically the benefits for that category were 22%. Mary Timpson stated that the real change is matching what has been spent and putting money into those areas and then taking care of the \$10,000.

MOTION; Sam Zitting motioned and William Berry seconded the motion that the Governing Board approve the 2008-09 Budget Revision #1. Vote: All in favor. Motion Carried.

9. Consideration & Action Regarding Long Term Suspension of Student #115

MOTION: Jared Hammon motioned and Sam Zitting seconded the motion that the Governing Board approve the following recommendations: 1. The student be referred to juvenile court and that counseling be recommended. 2. The student be suspended for the remainder of the year. 3. An appeal to the governing board for the student to be readmitted at the beginning of next year. 4. The school will continue to provide materials necessary to keep the student on grade level with the knowledge that the parents will provide the education by teaching. 5. If the student comes on campus they will be accompanied by a parent. 6. The student will not be allowed to participate in any of the auxiliary functions of the school. 7. The parent must sign in if the student is to come on campus. Vote: All in favor. Motion Carried.

10. Financial Reports
- A. Cash Flow Analysis
 - B. Expenditure Budget
 - C. Grants Status
 - D. Student Activities Report

11. Adjournment

Meeting was adjourned at 7:45 p.m.
Next meeting set for December 15, 2008.