

CONFIRMED
MINUTES OF THE SPECIAL MEETING OF THE GOVERNING BOARD OF
COLORADO CITY UNIFIED SCHOOL DISTRICT #14
HELD IN THE DISTANT LEARNING ROOM
325 NORTH COTTONWOOD STREET
COLORADO CITY, ARIZONA

Held: 6:00 P.M. October 20, 2008 Daylight Savings Time

GOVERNING BOARD MEMBERS PRESENT: Jared Hammon President
Sam Zitting, Clerk
Daniel Dutson, Member
Charlette Chatwin, Member

William Berry, Member (Excused)

OTHERS PRESENT: Carol Timpson, Superintendent
Fawneta Carroll, Title I Director
Mary Timpson, Business Manager
Linda Earl, High School Business Teacher
Craig Chatwin, High School Principal
Kris Dennison, Middle School Teacher
Breona Hammon, Middle School Student Body President

AGENDA

1. Call to Order

Jared Hammon called the meeting to order at 6:06 p.m.

2. Approval of Agenda

Jared Hammon asked the governing board if they had any objections to the agenda. There were no objections.

3. Consent Agenda

A. Approval of Minutes
Regular Session, September 15, 2008

Motion: Charlette Chatwin motioned and Daniel Dutson seconded the motion to approve the minutes. Vote: All in favor (Jared Hammon abstained from voting because he had not attended the meeting.)

B. Ratification of Vouchers Signed Between Meetings
2008-09 Vouchers 9010, 9011, 9012, 9013

Governing Board members questioned the expenditure to Leta Hammon, CDWG, Dick Blick, Why Smart People Fail, Hildale Electric, and Nicholas Food Services. Carol Timpson explained the expenditures.

Motion: Daniel Dutson motioned and Charlette Chatwin seconded the motion to approve Vouchers 9010, 9011, 9012, and 9013. Vote: All in favor.

4. Call to Public

There were no calls to public

5. Business Items

A. Notification to Governing Board of Student Suspensions

Carol Timpson notified the Governing Board that a student had been suspended for ten days for making a verbal threat to an employee. He has also been suspended from bus riding privileges for 30 days.

B. Authorize New Employees and New Positions for the 2008-09 Fiscal Year

-There were no new positions to authorize.

C. Approve Fundraising Plans for Elementary Student Council, High School Student Council, and FBLA

Craig Chatwin presented the student council fundraising plan. Kris Dennison and Breona Hammon presented the Middle School plan and Linda Earl presented the FBLA plans. Carol Timpson informed the Governing Board that the plans contained several duplicates and administration would be responsible for helping the organizations schedule events so that they don't overlap. The Governing Board needs to review and approve the plans if they agree with all the activities listed on them.

Kris Dennison stated that the middle school dances would be for middle school age students who are not included in the high school activities.

Jared Hammon asked if buses were provided for these activities. Carol Timpson said that a bus can be provided, but the District will not get funding for the miles. Craig Chatwin assured the board the he personally see to it that children get home. These functions are for parents and students and only a few students are left without transportation. So far, he has just used the suburban or van.

MOTION: Jared Hammon motioned and Sam Zitting seconded the motion that the Fundraising plans for the high school, middle school, and FBLA be approved.

Vote: All in favor

D. Consideration and Action on Awarding Speech Services Contracts

Fawneta Carroll explained that the District has used Kerstin Oquist and Abe Young for speech therapist for the past few years and have been very pleased with their services. However, both of these therapists have asked for less hours for the upcoming year. The District's speech therapy needs are increasing due

to several new highly dysfunctional enrollments at the Preschool Center. Fawneta Carroll showed the Governing Board a grid of the preschool center showing the number of children qualifying for speech services in that program. She indicated that some of these students have vocabularies of five words or less. Fawneta Carroll is asking the Governing Board to award the speech services contracts to Abe Young for 20 hours per month, Kerstin Oquist for 80 hours per month, and Angela Zitting for 40 hour per month. Jared Hammon asked about the credentials of Angela Zitting. Carol Timpson stated that the District is hiring Angela based on her abilities to work with students with speech needs.

Jared Hammon asked if there is a correlation between speech impairment and emotional issues. Fawneta stated that students with speech impairments often have emotional issues.

Fawneta Carroll explained that they complete all the testing and evaluations. They also train the staff that will work with the students throughout the week. For the most severe needs, the therapist will work directly with the student. Jared Hammon asked if the students are coming just for speech services or are they full time. Fawneta Carroll assured him that all students receiving services are enrolled in our school as full-time students (1/2 day for preschool). Jared Hammon also asked concerning Angela Zitting's credentials. Fawneta Carroll stated that she had reviewed her credentials and that she meets the state requirements for this position.

Charlette Chatwin asked if these numbers were normal for this amount of students. Fawneta Carroll told her that we have an unusually high number of speech students compared to other schools. She explained that our high altitude, high dust and pollen, and fluctuating climate causes a greater number of ear, nose, and throat issues which tend to disrupt the normal speech acquisition processes. Carol Timpson also reminded the Governing Board that we have the only preschool in the area. Many of the students that enroll in our preschool are students who will complete their education through Masada Charter School or other educational avenues.

Carol Timpson explained that this will increase our speech therapists costs by \$20,000. Daniel Dutson asked if the budget can handle that. Carol Timpson said that it could if money was reallocated. However, she has told Fawneta Carroll, that we will re-evaluate the budget in January and February and if necessary, we will have to cut back on services. Fawneta has warned her staff that they need to get their programs established and services in place in case a cut-back comes.

Fawneta Carroll explained that the District is bound to provide these services if the student has it written into their Individual Education Plan. Jared Hammon asked if the emotional needs of students are also being provided. Fawneta Carroll stated that we do have counseling services being provided by Community

and Behavioral Health for those students that are AHCCCS qualified. In serious non-AHCCCS cases, the District will pay for some counseling hours.

Jared Hammon asked if the American Sign Language was used in preschool. Fawneta Carroll said that they use it and also use it through the whole school. She related an experience with a 1st grade boy whose classmates voluntarily signed for him so that he could participate in a singing experience.

MOTION: Jared Hammon motioned and Daniel Dutson seconded the motion to approve the Speech Therapist contracts for Abe Young at 20 hours per month, Kerstin Oquist at 80 hours per month, and Angela Zitting at 40 hours per month. Vote: All in favor. Sam Zitting abstained due to a potential conflict of interest – he was unsure if Angela Zitting was related to him.

E. Discussion Regarding District Letter Regarding Spending Categories to Governor's Office

Carol Timpson explained that she had received a letter from Governor Janet Napolitano asking the District to defend why it only spent 40% of its budget on classroom instruction rather than the 60% national average. In the letter, Carol Timpson cited the receivership and district distress as diverting \$147,000 from instruction. Also, the Title I grant requires teacher stipends to be coded to the support services categories which cause the numbers to be skewed. Another category with high spending was plant operations. She cited that \$120,000 was spent for utilities. She defended this category by stating that our utility rates are far higher than the national average.

F. Update to Governing Board on School Facilities Projects

Carol Timpson distributes two sheets showing recent work that the District has accomplished and also the projected capital needs for 2008-09. The projects that have been or are close to completion are the camera system repair, all call system repair, front entrance repair, and water heating system. The board discussed the purchasing of a business car, maintenance tractor, and maintenance building. Daniel Dutson offered to lend the District his tractor until such time as the District can purchase one. Jared Hammon gratefully accepted his offer on behalf of the Governing Board.

Jared Hammon asked about the Parent Center. Carol Timpson explained that it is a resource center for parents to get information about the school, community, social services, etc. The parents can use computers to check students grades online, can check our books and materials, and can attend parent trainings here. Sam Zitting asked if we are required to provide this service. Carol Timpson explained that the Title I grant requires that so much money be allocated each year to parent engagement. This is one of the strategies our District is using to achieve this goal. Sam Zitting asked if the parent center restroom remodel come out of the grant. Fawneta Carroll stated that it was not written into the grant this year.

Jared Hammon stated that he would rather the District rent vehicles rather than own them. Carol Timpson told him that it was hard to rent vehicles when Kanab and

Fredonia do not have rental agencies. To rent a vehicle to travel to Phoenix requires a trip to St. George and back. It is also time consuming. Jared Hammon asked Carol Timpson to see if the rental companies would enter into a contract with the District and deliver cars to us.

6. Policy Advisory Action

Advisory 309 – GBJ Personnel Records & Files

Title 39-128 requires that Districts keep records reasonably necessary to maintain an accurate knowledge of disciplinary actions regarding staff members and the staff member responses.

Advisory 310 – JEB Entrance Age Requirements

A.R.S. 15-821 states that a school may refuse to admit to high school a student who has already graduated from high school with a recognized diploma.

Advisory 311 – JFAA

ARS 15-821 admits residency to a child living with a family member while awaiting the outcome of a legal guardianship or custody proceeding.

Advisory 312 – JH-R

ARS - 15-807 requires parental notification for different classification of students. District's must notify K-6 parents within two (2) hours, and within two (2) hours for seventh and eighth grade on their first class of the day. If a seventh or eighth grade student misses a class after first period, the school must contact the parent within five (5) hours.

Advisory 313 – JH-E

ARS 15-107 requires that "any information that is collected through an identification process for individual persons based on unique behavioral or physiological characteristics, including fingerprints, hand geometry, voice recognition, facial recognition, iris scans or retinal scans" receive parental authorization prior to the collection of the information. These processes are used by some districts to give students access to technology and other areas.

MOTION: Jared Hammon motioned and Sam Zitting seconded the motion to approve policy advisories 309, 310, 311, 312, and 313 as written by the Arizona School Boards Association.

7. Policy Advisory Review

Advisory 314 – GBGCB Staff Health & Safety

Advisory 315 – JLCB, JLCB-R, JLSB-E Immunization of Students

Advisory 316 – JLCC Communicable Diseases

Advisory 317 – GBEB Staff Conduct

Advisory 318 – GCMF Professional Staff Duties and Responsibilities

Advisory 319 – IHAA-R English Instruction

Advisory 320 – JFABC Admission of Transfer Students

Advisory 321 – DJE/DJE-E Bidding/Purchasing Procedures

8. Financial Reports
 - A. Cash Flow Analysis
 - B. Expenditure Budget
 - C. Grants Status
 - D. Student Activities Report

9. Adjournment

Jared Hammon dismissed the meeting at 7:15 p.m.
Next Meeting set for November 17, 2008