

Charlette Chatwin asked why Arizona School Boards Association was on the voucher twice. Carol Timpson replied that it was two different expenses; one payment is a membership fee and the other a policy services fee. The District relies on ASBA to review new legislation each year and write policies that keep the District in compliance with state regulations. The District pays this amount twice per year for the Association to send updated policies.

Charlette Chatwin asked about the Dental Network of America. Carol Timpson remarked that the Network of America is an insurance premium that the employees pay. A certain amount of money is taken out of the employee checks and paid to the Network of America.

Sam Zitting asked Carol Timpson what the District pays to the Town of Hildale. Carol Timpson responded that the District pays the Town for the water and sewer.

Sam Zitting asked about TKS. Carol Timpson stated that District is paying TKS for additional bandwidth for our Internet connection, renting a router that equalizes the bandwidth between our two connections, and a unit to connect the Preschool Center to the K-12 campus.

Sam Zitting asked if Basic Construction Corp was hired for a remodel project. Carol Timpson stated that Basic Construction Corp was hired to install the fence at the Preschool Center.

William Berry asked why the District is paying Mohave Community College. Carol Timpson replied that the State of Arizona requires teachers and administrators to have Structured English Immersion Training. The District pays for the class and will be reimbursed by a grant online.

Sam Zitting asked about the additional invoices to Double D Builders. Carol Timpson replied that the District hired Double D Builders to complete the Kindergarten sandbox, add three walls to the Preschool/Kindergarten center, and put in two windows into the K-12 principal's office.

MOTION: Daniel Dutson motioned and William Berry seconded the motion that the Governing Board ratify the vouchers signed between meetings, 2007-08 Vouchers 8037, 8038, 8039, 8040, 8041, 8042, 8043, 8044, and 2008-09 Vouchers 9001, 9002, 9003. Vote: All in favor. Motion Carried.

4. Call to Public

Ross Chatwin asked to discuss agenda item 5L Enrollment of Foreign Exchange Students. Sam Zitting invited him to speak when the agenda item was discussed.

Charlette Chatwin inquired if the Governing Board Members were allowed to go on the District's Health Insurance. Carol Timpson replied they were allowed to join the group policy as long as they paid their own premiums. The District offers Health, Dental, Vision, and Life insurance. Interested board members should contact Marlyne Hammon for enrollment information.

5. Business Items

- A. Authorize Carol Timpson, Superintendent to Sign the Statement of Assurance for Teacher Evaluation System Status for the fiscal years 2008-09 and 2009-10.

Jared Hammon asked if in the past there have been other people that have been able to sign the Statement of Assurance. Carol Timpson stated that this statement assures the state that the District evaluates its teachers; there will be a discrepancy in the funding if the teachers evaluate other teachers. This assurance tells the State that the District is in compliance with the teacher evaluation system.

MOTION: Charlette Chatwin motioned and William Berry seconded the motion that the Governing Board authorize Carol Timpson to Sign the Statement of Assurance for Teacher Evaluation System Status for the fiscal years 2008-09 and 2009-10. Vote: All in favor. Motion Carried.

- B. Authorize Jared Hammon, President to Sign the General Statement of Assurance for Common Logon Access to the Arizona Department of Education Website for the 2008-09 School Year.

Carol Timpson stated that by signing this form it gives the District rights to logon on to the ADE website and manage our grant information obtain other state reports. Carol Timpson remarked that Fawneta Carol, Mary Timpson, Gloria Hammon, Marlyne Hammon, Erma Timpson, Raymond Black, herself and others have to be able to access to the website to get the information and file reports for their areas to stay in compliance.

MOTION: Sam Zitting motioned and Charlette Chatwin seconded the motion that the Governing Board authorize Jared Hammon, President to sign the General Statement of Assurance for Common Logon Access to the Arizona Department of Education Website for the 2008-09 School Year. Vote: All in favor. Motion Carried.

- C. Authorize Sole Source Procurements for the 2008-09 Fiscal Year.
NCS Pearson –PowerSchool
Applied Educational Systems, Inc

Mary Timpson stated that the District has found that they don't need to sole source Powerschool because there has been three different companies that have declined the offer and one company who has given the District a price, so it meets the requirements.

The Applied Educational Systems, Inc is a program that Linda Earl is requesting to use in her Career and Tech Ed class, the program is \$35,000. The CTE grant will be paying for the program.

Carol Timpson stated that there is a new regulation coming from the State of Arizona that requires all Highschool students to go through the ECAP program, which is a program that promotes career choice early in a student's education. This program that Linda wants to purchase is a program that is being widely used throughout all the

schools in Arizona. The program purchase was written into the CTE grant and the grant has been approved.

Sam Zitting asked if the program can still be used after one year. Carol Timpson replied that it is a multi year program. Mary Timpson stated that it has a three year support.

Sam Zitting asked if the program is all online. Carol Timpson replied that she was not sure what format the program used but that it was a career exploration program. Typically, the students would take interest surveys and decide what their skills are, and then the students would enter information about themselves to help them decide where they would be most successful in the work place.

William Berry asked what the benefits for the students are. Carol Timpson replied that the benefit to the student is that they identify their career early in their education and can begin training for that career before they leave high school. This program also meets the requirements of the career program for the state of Arizona. The students are required to make portfolios, and this program helps them create them. It's a comprehensive program.

Charlette Chatwin asked if the students have to be in a special class to use this program. Carol Timpson stated that the students starting at eighth grade and ending in twelfth are all required to take courses that will use this program. Linda Earl believes that this software is the best way to implement the Career and Technical Education Program.

Craig Chatwin remarked on Linda Earl's behalf that the Grant sponsors were very glad to see this software requested by the District, they actually expected it to happen a lot sooner with this District.

MOTION: William Berry motioned and Daniel Dutson seconded the motion that the Governing Board authorizes the Sole Source Procurements for the 2008-09 Fiscal Year for the Applied Educational Systems, Inc. Vote: All in favor. Motion Carried.

D. Consideration and Action Regarding Converting Modular Building to On Campus Housing for Security Position.

A lot of schools offer on-site housing for their employees. The administration is requesting that the governing board consider some on-site housing for a security positions since the school is isolated from residential areas. The District owns a modular unit at the north end of the campus that can be renovated to accommodate this position.

John Sanger is willing to take on some of the remodel work with his trades class. The District recommends using prefabricated materials such as you would find in Home Depot or Lowes to keep costs at a minimum. The modular unit has a good view of the campus and it provides a presence at the District at night. Rob Haws, the District attorney, Heinfeld & Meech, District accounting firm, and the Arizona School Risk Retention Trust have all stated that this is an allowable transaction.

Sam Zitting asked who would insure the property. Carol Timpson said that whoever is renting the building would have to provide renters insurance. That was the recommendation from the Arizona School Risk Retention Trust.

The security position would be filled through an application process. The Administration would be very careful in who they selected to occupy the building because of the Drug Free Campus requirements. This building could be wired into the School security system and have camera access. The security person would lock up at night and be responsible for any night security alarms.

Sam Zitting asked if about the zoning issues from the city. Carol Timpson stated that David Darger said he thought the city would approve the building as residential housing and did not feel that they would require handicap accessibility because students won't be in there. David Darger talked to the water and electrical company and they both said that the District could get the utilities hooked up but would not be able to connect into the school's existing system.

Sam Zitting remarked that if it is a viable option than his recommendation would be to have Aaron Dockstader put together a line item quote of everything that is needed to finish the project. Jared Hammon agreed that the District needs to know exactly what it is going to cost and everything that is involved.

Jared Hammon asked what the building was originally intended for. Carol Timpson stated that the building was donated to the District and thought they were going to use it for the District Offices. Jared Hammon asked if the building was going to be used strictly for a security position or for other housing. Carol Timpson remarked that it is the District's goal to have a security person there. However, in times of critical need, she would consider allowing it to become teacher housing. The security person would be given a low rental rate in exchange for maintaining an on-campus presence and responding to security issues.

MOTION: Jared Hammon motioned and William Berry seconded the motion that the Governing Board approve authorize Sam Zitting to work with Aaron Dockstader to create a Line Item Proposal for the Modular Unit to be presented to the Governing Board at a later date. Vote: All in favor. Motion Carried.

E. Authorize New Employees and New Positions for the 2008-09 Fiscal Year

Carol Timpson stated that the District has created several new positions from the last staff list submitted to the Governing Board. The high school program increased from 70 to 100 students this year. The 9th grade class alone is 37 students. The District lost Teresa Cawley and Catherine McCormick as teachers and replaced them by John Sanger and Candice Zook. Then Craig Chatwin and LuAnn Williams changed to half time creating another full time equivalent teacher lost which hasn't been replaced. The District would like to hire another teacher to help out with the grades 5-12.

Amanda LaCorti will be working 30 hours as a preschool aide and ten hours with custodial. William Berry asked what the qualifications were for an aide. Carol Timpson stated that the department heads, such as Ilene Timpson and Shirlee Barlow, help decide what the qualifications the position needs. All aides are required to either have an Associate's degree or have passed the Parapro test.

Valja Williams went from a forty hour position to a sixteen hour position and Julie Williams was hired to be the Nursing Assistant, Billing Reimbursement and Lunchroom Cashier. Leah Zitting has moved under the Title I grant with Fawneta Carroll and Lillian Musser transferred to the front office as a backup receptionist and Administrative Assistant. Taylor Barlow was hired during the summer to help with Paul Timpson with computer. For fall, he was hired as a Title I aide and the night security person. Rachel Timpson is a Title I aide and will help the teachers with their technology issues. Lestie Williams is a part time Aide for Title I.

MOTION: Daniel Dutson motioned and William Berry seconded the motion that the Governing Board authorize the New Employees and New Positions for the 2008-09 Fiscal Year. Vote: Three in favor, Sam Zitting and Jared Hammon abstained from voting due to a conflict of interest with staff members being hired. Motion Carried.

F. Consideration and Action Regarding Approving the 2008-09 Grant Applications

1. NCLB Consolidated Application
2. Early Childhood Block Grant
3. Preschool Grant
4. Extended School Year
5. Individual with Disabilities Act Grant (IDEA)
6. Career and Technical Education Priority Grant

Carol Timpson, Fawneta Carroll, and Carol Hammon have written the NCLB grant. A big portion of the Title I grant is centered on teacher and Aide growth and improvement plans. The 2008-09 Grants have many of the same components as previous applications. The Collaboration project gives teachers additional money for curriculum work. The paraprofessionals are also included in that grant. The grant has a private school and parent engagement requirement. The District is creating a parent center this year.

The Title II grant is primarily for professional development. Ninety thousand dollars has been allocated for teacher improvement through professional development. These are the funds used for much of the teacher workshop travel each year. The District also can pay to bring professional trainers in to help the teachers in certain areas. The District is emphasizing Academic Achievement through Benchmark Assessments this year. Rosemary Hume and Anne Baldwin, excellent teachers, will be working with our staff on campus to increase their achievement scores. They are helping teachers develop curriculum plans that will have all academic standards taught by February. Then the students will be tested, retaught, and retested in March prior to the AIMS.

MOTION: Sam Zitting motioned and Charlette Chatwin seconded the motion that the Governing Board approve the 2008-09 Grant Applications. Vote: All in favor. Motion Carried.

F. Consideration and Action Regarding Early Entrance Request for First Grade.

There is a student who has a September 9th birthday and the first grade cutoff is September 1st. The parents have done a homeschool kindergarten with her. The District has had Margaret William test her and she meets all the requirements except she falls behind in Language Arts. Her mother has agreed to work with her to get her language arts up to the other students. The District has looked at the historical record of other children from the family and they determined that this student will do fine in first grade.

MOTION: Daniel Dutson motioned and William Berry seconded the motion that the Governing Board approve the Early Entrance Request for First Grade. Vote: All in favor. Motion Carried.

G. Consideration and Action Regarding ASBA Legal Perspectives Conference, September 4-6

Carol Timpson stated this is an excellent conference for the Governing Board and Administration to attend. It is a broad coverage of the legal requirements for school districts. The conference is being held in Phoenix. Craig Chatwin, Carol Timpson, and Charlette Chatwin attended this conference last year and Carol highly recommends it. The District will help make travel arrangements but the Governing Board will need to cover their initial costs and then the District will reimburse them.

MOTION: Sam Zitting motioned and Daniel Dutson seconded the motion that the Governing Board approve any member of the Governing Board to attend the ASBA Legal Perspectives Conference, September 4-6. Vote: All in favor. Motion Carried.

I. Consideration and Action Regarding the Intergovernmental Agreement Between Mohave Community College and the Colorado City Unified School District

Carol Timpson stated that the Dual Enrollment Agreement is the state required document for Intergovernmental Agreements between community colleges and high schools. The Governing Board approved this last year and the District was able to get several classes for dual enrollment. The College pays the District for Staff, and then the District pays the College tuition.

There are several items included in this agreement that the Governing Board needs to consider. One the class has to have twenty students. There is an exception that the college and school can negotiate a different amount. The District has to pay \$59 per credit hour and \$50 per semester for student fee. The District has to provide the books. The classes have to be 75% Juniors and Seniors and only 25% of the class can be lower classmen. The District believes that this program will help keep students in school. Also, if students can get some of their first two years of college while still in high school, they are more likely to continue on to college when finished.

MOTION: William Berry motioned and Jared Hammon seconded the motion that the Governing Board approve the Intergovernmental Agreement Between Mohave Community College and the Colorado City Unified School District. Vote: All in favor. Motion Carried.

J. Report on Auditor General Visit – August 11th to August 14th

Carol Timpson stated that last year's audit had six full pages and the current audit only has three pages. The Auditor General acknowledged that the District has made some substantial improvement.

Some of the findings are as follows: Although the District completed a Request for Proposal, they did not determine that the price was fair and reasonable and give a reason for not re-soliciting bids.

There was a citation because of \$129 finance charges on the District credit card. The Auditor General stated that the District cannot have finance charges on a school credit card.

There was a citation on some expenditure the District did not code them in accordance with the USFR chart of accounts. Carol Timpson stated that both of the referenced items, the District is contesting the finding.

Jared Hammon asked Carol Timpson if she felt that the Audit was to punish the District or to help. Carol Timpson replied that this visit had a different feel to it than the prior visit. On the prior visit, the auditor wouldn't tell them what they had found until the exit interview. This time than he came and talked to Carol frequently regarding any findings as they surfaced.

The ADM citation is the biggest finding. This is partly because PowerSchool was not set up to calculate the attendance correctly and it had to be done manually. The Highschool and Kindergarten attendance was cited. Jared Hammon asked how these errors were overlooked. Carol Timpson stated that the system was not set up correctly.

Another citation was regarding the conflict of interest forms. On the last visit he determined that the District did not have conflict of interest forms. This year the forms were there but they were general in nature and were not created on a purchase by purchase transaction. He wants to see the reason that there is a conflict of interest.

If the Auditor General finds the District in non-compliance than the District will have to go before the State Board of Education to defend themselves and ask for the Auditor General to revisit. If the Auditor finds the District in marginal compliance than he won't have to come back to audit again, compliance and marginal compliance have the same result. If the District achieves this status, the only issue remaining is the solvency issue. To determine solvency, the 2007-08 must have an unqualified opinion from Heinfeld and Meech that states the District is a "going concern." Our debt and cash levels help them make that opinion.

Jared Hammon asked Carol Timpson why the Governing Board did not receive her response to the audit findings that she sent to the receiver, Peter Davis. Carol replied that since it was an item on the Governing Board agenda and since the meeting was timely, she felt that she could better address the issues in a live forum where the board could ask questions. Jared requested that Carol send a written response on the audit findings to all

Governing Board members along with the steps the administration is going to take to resolve these findings.

K. Completion of Governing Board Conflict of Interest Forms

The Governing Board completed Conflict of Interest Forms regarding the staff members.

L. Consideration and Action Regarding Enrolling Foreign Exchange Students

Ross Chatwin commented on the foreign exchange students. He stated that there are two students from Russia who are willing to come into our school. It will be good experience for us and for them. There are people already willing to donate to these students to allow them to go to school so the District doesn't have to pay. Ross Chatwin stated that the ASSE, the company that he is working through, helps students that are fourteen to fifteen years old find a place to live and go to school. The students will live with people in the community and get to know the culture and in return we will learn about them and their culture.

Sam Zitting asked if these students know English. Ross Chatwin replied that they do know English, not fluently but they can communicate quite well. The students aren't allowed to go into another country unless they know the language well enough to carry on a conversation.

Sam Zitting asked if Ross knew what the District needed to do for the students. Ross Chatwin stated that the student have their own insurance. The students are placed all around the United States and have scholarships so they have very good grades. Ross Chatwin remarked that whatever education these students receive in the United States will not be accepted once they go back into their own country. They must retake at home any courses required for their graduation in their own country.

These students have written letters of intent stating why they want to come and go to school here. One of the parents of the students is a doctor and that's why he can afford to come. Arizona doesn't provide tuition reimbursement for foreign exchange students like the other states do.

Carol Timpson remarked that the tuition might be an issue as far as the State of Arizona, but if there is public monies available to help out then it might work. Kanab and Fredonia bring in foreign exchange students from China. Carol Timpson stated that the students won't be recognized by the state and so the District won't receive state funding for them and that is the only issue that she could foresee.

Ross Chatwin acknowledged that there are several people willing to donate to pay for the student's tuition. Daniel Dutson wondered what would happen if the students couldn't receive enough funding to pay for schooling. Ross stated that the students wouldn't go home but they would be relocated to a different community, family, and school.

Craig Chatwin stated that the rules for these students are really strict. They are not allowed to have relationships and they have to live a pretty structured live style. William Berry remarked that when he went to school in Enterprise there were foreign exchange students from Norway, Spain, Germany and Sweden. The students were usually on a higher level. He commented that it's a great program.

Jared Hammon asked if the Governing Board has the right to waive the tuition. Ross Chatwin said the students will be here about ten months. Daniel Dutson commented that if the Governing Board waives the tuition for these students than there might be other students who will want the same things. Charlette Chatwin asked if the tuition could be made to be a lower amount instead of waiving the whole thing. Daniel Dutson said that the situation still presents itself of other students wanting that also. William Berry asked if there could be an agreement that only allows foreign exchange students to have that special tuition consideration. Jared Hammon agreed that it could be a case to case basis.

Carol Timpson asked Rob Haws what are the Districts duties and responsibilities regarding foreign exchange students. Rob Haws referred the Governing Board to the Arizona Revised Statutes (A.R.S.) regarding student enrollment. Carol Timpson asked if the Governing Board has the right to waive the tuition for these students. Rob Haws stated that the A.R.S says that if the student is not a non resident foreign exchange student and is enrolled in a exchange student program, then the Governing Board can use its discretion in the waiving the tuition.

Rob Haws stated that the District's policy says that the Governing Board may admit foreign exchange students without payment for tuition or payment otherwise described. A foreign exchange student may be admitted for every 250-300 students enrolled, exceptions may be made by the superintendent. Jared Hammon stated that there are 450 students K-12. He asked Carol Timpson if she felt that they could accommodate two students. Carol agreed that the school could host them.

MOTION: Sam Zitting motioned and William Berry seconded the motion that the Governing Board approve the enrollment of the two Foreign Exchange Students and waive the tuition per the Superintendents approval per A.R.S 15-823, and Policy Sec. JFBB. Vote: All in favor. Motion Carried.

M. Consideration and Action Approving District Proposition 301 Plan

Carol Timpson stated that part of the requirements of this plan is that 70% of the teachers vote for it. The plan was drafted and the Administrative team reviewed and modified it, and it was taken before the teachers prior to the board meeting.

The State allows for a sales tax that goes directly to education, and the State tells the District how that money must be sent. The first 20% has to go to teacher based pay, the next 40% has to go to a performance based requirement, and the next 40% can go toward a menu of options.

The highlight this year is academic performance because the District would like to raise the Aims scores. The District has invested for Rosemary Hume and Anne Baldwin to

come in and work with the teachers, plan curriculum and get the standards met with Benchmark Assessments.

Teacher Performance Pay will be based on academic achievement and teacher evaluations.

Sam Zitting asked Fawneta Carroll about the proposition. Fawneta Carroll stated that she helped put together the plan and she thinks that it's a good proposition. Sam Zitting stated that it is similar to last year. Carol Timpson stated that it is similar except for it has more emphasis on the performance from the evaluations.

MOTION: Jared Hammon motioned and Daniel Dutson seconded the motion that the Governing Board approve the District Proposition 301 Plan. Vote: All in favor. Motion Carried.

N. Consideration and Action Regarding the 2008-09 Washington County Tuition Agreement

Item tabled 5-N until next meeting.

O. Authorize and Designate Craig Chatwin to be the District Testing Coordinator

Carol Timpson stated that this enables Craig Chatwin to order all the Aims testing materials and the TerraNova tests. He can attend the testing workshops and is authorized to act on behalf of the District.

MOTION: Daniel Dutson motioned and Jared Hammon seconded the motion that the Governing Board authorize Craig Chatwin to be the District Testing Coordinator. Vote: Four in favor, Charlette Chatwin abstained. Motion Carried.

6. Policy Advisory Review

Advisory 303 – IHAA-R

Regulation outlining procedures that the District will take to meet the requirements for teaching English Language Learners.

Advisory 304 – DIC Financial Reports and Statements

CM School District Annual Report

Policies reflecting the Arizona's House Bill 2369 changing the content of the annual financial report from a school basis to a district basis and authorizing the posting by either newspaper, bulk mail, or ADE's website.

Advisory 305 – DJE Bidding/Purchasing Procedures

Adds the requirement that "A contract shall not be awarded to an entity that does not verify employment eligibility of each employee through the E-verify program in compliance with A.R.S. 23-214 subsection A. Each contract shall contain the warranties required by A.R. S. 41-4401 relative to the E-verify requirements.

Advisory 306- DJG Vendor/Contractor Relations

DJG-R Vendor Contractor Relations

Requires fingerprinting of each contractor, subcontractor, or vendor if they are required to provide service at least five (5) times during a month on school property. Also, requires each contract the District offers to contain language that the Contractor must warrant that all their employees have verified

employment eligibility through the E-verify system and that the District has the right and responsibility to see proof of compliance.

Advisory 307 – GCRD – Tutoring for Pay

All tutors must have a fingerprint clearance card

Advisory 308 – LDA- Student Teaching and Internships

Requires fingerprint clearance cards prior to allowing a student teacher to provide services to students.

Governing Board reviewed the existing policies. They will take action at the next board meeting.

6. Financial Reports
 - A. Cash Flow Analysis
 - B. Expenditure Budget
 - C. Grants Status
 - D. Student Activities Report

7. Adjournment

Meeting adjourned at 8:28 p.m.

Next meeting set for September 15, 2008.