

CONFIRMED
MINUTES OF THE SPECIAL MEETING OF THE GOVERNING BOARD OF
COLORADO CITY UNIFIED SCHOOL DISTRICT #14
HELD IN THE DISTANT LEARNING ROOM
325 NORTH COTTONWOOD STREET
COLORADO CITY, ARIZONA

Held: 6:00 P.M. June 30, 2008 Daylight Savings Time

GOVERNING BOARD MEMBERS PRESENT: Jared Hammon, President (Excused)
Sam Zitting, Clerk
Daniel Dutson, Member
Charlette Chatwin, Member
William Berry, Member

OTHERS PRESENT: Carol Timpson, Superintendent/Principal
Fawneta Carroll, Assistant Principal
Mary Timpson, Business Manager
Craig Chatwin, Assistant Principal
John Sanger & wife

AGENDA

1. Call to Order

Sam Zitting called the meeting to order at 6:08 p.m.

2. Approval of Agenda

-no objections to agenda were made.

3. Business Items

A. Approve the Arizona School Risk Retention Trust Proposal Acceptance Form

Carol Timpson informed the Governing Board that upon investigation, the ASRRT determined that an error had been made on the prepaid legal estimate. They revised their prepaid rate to \$12,000 from the \$24,000 previously listed. In researching the legal costs the District has incurred, the Trust determined that in 2006-07 the District used \$13,500 and in 2007-08, they used \$8,500. Each year, the ASRRT will average the prior years' usage and quote based on that amount. If we continue to have small usage, our prepaid legal cost will decrease.

MOTION: Charlette Chatwin motioned and Daniel Dutson seconded the motion that the Governing Board approve the Arizona School Risk Retention Trust Proposal Acceptance Form. Vote: All in favor.

B. Award the Kindergarten Remodel Project to a Contractor as Determined by the Bid Responses.

Carol Timpson informed the Governing Board that the District had hired an outside firm to prepare the bid documents to ensure that the process was handled correctly. The invitation to bid was sent to eight different vendors in the northern Arizona area. Two of the vendors were local construction companies. All bidders had 14 days to complete their bids and the due date was Friday, June 27, 2008, 5:00 p.m. At this time, the District opened all available bids for evaluation. Double D Construction submitted the only bid. The District has the option of awarding this bid to Double D or to send the project out to rebid. If they decide to award to Double D, then they must determine if the price is reasonable and fair.

Sam Zitting told the Board that he would feel better if he could look at the line item detail prior to awarding the bid. Also, the Governing Board asked the administration to verify that the liability coverage for automobile liability was \$1,000,000 since this was hand written on the document.

MOTION: Sam Zitting motioned and Daniel Dutson seconded the motion that the Governing Board award the bid to Double D Builders as proposed with amendments pending Sam Zitting's review of the itemized supporting documents for the bid. Once approved, he will sign a fair and reasonable pricing letter authorizing the District to proceed with the procurement. Vote: All in favor

C. Approve Hiring of New employees

Carol Timpson informed the Board that the District had recently advertised locally in The Spectrum, Southern Utah News, and Southern Utah University's website and nationally on ADE's website and the CareerBuilder's website. Fawneta Carroll, Marlyne Hammon, and Carol Timpson interviewed all candidates who were able to meet local appointments. They also conducted several phone interviews. At this time, this hiring committee is recommending that John Sanger be hired as a Social Studies/Trades/Spanish teacher for the high school and Candice Zook be hired as a middle school teacher emphasizing mathematics. Both have accepted the District's offer of a position.

Sam Zitting thanked John Stanger for coming to the meeting to meet the Governing Board. He asked him to introduce himself. Mr. Stanger told the Board that he is a retired Master Electrician recently relocated from Alaska. Although he has worked as an electrician for 30 years, he has enjoyed his prior teaching experience and has considered returning to the field. He was certified as a History teacher with a Spanish minor from Brigham Young University several years ago. When he saw the District's ad in the paper, he decided to

investigate. After the interview and offer, he chose to take the plunge and go back into full-time teaching. Sam Zitting thanked him on behalf of the Governing Board for taking the time to meet with them. In reviewing his resume, he noted that he came with excellent qualifications.

Carol Timpson told the Board that Candice Zook is currently certified in Idaho. She has moved into the St. George area and liked our school and is willing to relocate here. She is certified in business and math. She will be joining our middle school team teaching 5th, 6th, & 7th.

Carol Timpson informed the Board that John Sanger would be replacing Teresa Cawley in high school and Candice Zook would replace Cathy McCormick in 6th grade. Charlette Chatwin asked if Cathy was leaving the District completely. Carol Timpson replied that she will be working part-time in the Title I program helping the teachers implement differentiated instruction into their programs.

Carol Timpson then informed the Board that they had three candidates apply for the Title I Director position: one from El Capitan, one from Masada Charter School, and one from Page, Arizona. The only candidate with administrative credentials was Teresa Lang-Tsingine from Page, Arizona. However, her skills were more focused on the Principal role than the Title I Director. Carol Hammon, Fawneta Caroll, and Carol Timpson all agreed that Fawneta Caroll had the skills and certification to be the Title I Director and recommended Ms. Lang-Tsingine for the Principal position. However, when the position was offered to Ms. Lang-Tsingine, she was unable to accept due to another offer that was considerably higher than ours. She told the hiring committee that she would love to be considered by our District again once her student loans have been paid.

Carol Timpson recommended to the Board to approve John Sanger and Candice Zook as new teachers and also to approve the transfer of Fawneta Caroll to the Title I Director position. This would leave the position of Elementary Principal open for advertising and recruitment.

MOTION: William Berry motioned and Daniel Dutson seconded the motion to approve John Sanger and Candice Zook as new teachers and also to approve the transfer of Fawneta Caroll to the Title I Director position. The Board also authorizes the administrative team to advertise for an Elementary principal. Vote: All in favor

D. Approve New Equipment Rental Schedule

Carol Timpson stated that this rental schedule was the follow-up to the request made by the Governing Board at the last meeting. She has developed a potential list of rental items based on prior requests and on discussions with the administration and teaching staff. Upon inspection, Sam Zitting commented that the deposits were not set large enough for some of the more expensive items. He increased several deposits to \$100. He recommended setting large deposits for all the items as a way to discourage people from renting. Daniel

Dutson agreed with him that the cost of administering the rental schedule was not worth the rentals received. Charlette Chatwin opposed setting the deposit fee too high because she felt that it made it unreasonably hard to rent items.

MOTION: Sam Zitting motioned and Daniel Dutson seconded the motion that the rental schedule be approved as revised with the higher deposit amounts. Vote: William Berry, Sam Zitting, Daniel Dutson voted in favor. Charlette Chatwin voted against.

E. Approve Concessions for Ball Games Using an Outside Vendor

Carol Timpson reported to the Board that the Adult Softball League has been asking that refreshments be offered at their games. Since our school has not organized a refreshment committee, they are requesting that an outside vendor be allowed to sell items. Carol asked the Board if they would consider having an outside vendor sell items if they provided insurance coverage and paid the District a percentage of their earnings. Sam Zitting noted that the administration does not want to have to audit their books. He recommended that the District set a standard rate per event for concessions stands.

MOTION: Daniel Dutson motioned and William Berry seconded the motion that concession stands be allowed using outside vendors with a set fee of \$50 per event with the appropriate facilities use forms and insurance requirements being met. Vote: All in favor

F. Adjournment

Sam Zitting set the next meeting for July 7, 2008 at 6:00 p.m. This meeting will be the budget hearing, budget adoption, and the regular July meeting.

Meeting adjourned at 7:15 p.m.