

CONFIRMED
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD OF
COLORADO CITY UNIFIED SCHOOL DISTRICT #14
HELD IN THE DISTANT LEARNING ROOM
325 NORTH COTTONWOOD STREET
COLORADO CITY, ARIZONA

Held: 6:00 P.M. April, 21, 2008 Mountain Daylight Time

GOVERNING BOARD MEMBERS PRESENT: Jared Hammon, President
Sam Zitting, Clerk
Daniel Dutson, Member
Charlette Chatwin, Member

OTHERS PRESENT: Carol Timpson, Superintendent/Principal
Mary Timpson, Business Manager
Fawneta Carroll, Principal
Betty Lou Barlow, Administrative Assistant
Craig Chatwin, Teacher
Joel Heaton, Basketball Coach
George Barlow, Student Body President
Flinton Williams, Adult Baseball League

AGENDA

1. Call to Order

Jared Hammon called the meeting to order at 6:23 p.m.

2. Approval of Agenda

3. Consent Agenda

A. Approval of Minutes

MOTION: Jared Hammon motioned and Daniel Dutson seconded the motion that the Governing Board approve the Minutes of the Governing Board Meeting of March 17, 2008. Vote: All in favor. Motion Carried.

B. Ratification of Vouchers Signed Between Meetings
Vouchers 8027, 8028, 8029

Samuel Zitting asked what Red Cedar Rock was for? Carol Timpson replied that Red Cedar Rock is a vendor that the District used to purchase sand for the baseball diamonds. The Adult Softball League has agreed to pay for 4 yards of that purchase to cover the damage done last summer by one of their players. Charlette Chatwin inquired to what

department some storage devices were going. Carol Timpson replied that Fawneta Carol purchased these to be used in the Exceptional Student Services department. Sam Zitting wondered what the ASCD conference was. Carol Timpson replied that the Governing Board had previously accepted this conference as out of state travel. This payment pays for the registration. Carol Timpson stated that ASCD stands for Association for Supervision and Curriculum Development.

Sam Zitting inquired about Standard Designs, LLC. Fawneta Carol remarked that the Special Education Software Package was purchased because the Special Education Law was updated and the District was required to make numerous changes.

Daniel Dutson asked about Kerstin Oquist. Carol Timpson replied that she is our speech therapist and each year the District submits a Request for Proposal for these services and awards the contract to the applicant of our choice. The District has used Kerstin Oquist for five years. Charlette Chatwin inquired about the Glass Dark Tint purchased from Canyon State Bus Sales. Carol Timpson replied that some windows were purchased to replace some cracked windows on the buses.

Charlette Chatwin asked about the rentals from CMC Builders. Carol Timpson replied that the District has been renting a tractor for some field work. Charlette Chatwin asked if the Dual Enrollment Program is working. Carol Timpson replied that the District was within a hundred dollars between what the College paid the District, and what the District paid the college. Carol Timpson stated that she had thirteen students enrolled in her Microsoft Office class, seventeen in Mr. Dee's Biology class, and seven students in his Chemistry class. All these students will be receiving college credits as well as high school credits.

MOTION: Charlette Chatwin motioned and Sam Zitting seconded the motion that the Governing Board approve the Ratification of Vouchers Signed Between Meetings: Vouchers 8027, 8028, & 8029. Vote: All in favor. Motion Carried.

4. Call to Public
5. Business Items
 - A. Consideration and Action on Adult Softball League Negotiation

Flinton Williams came on behalf Centennial Park Softball League to ask permission from the Governing Board to continue using the Schools facilities this year. He stated that this is the Adult Softball League's third year, it has grown from 120 people to 200, he predicted 240 people participating this season. The Softball League has brought people home on the weekends to their families, and there has been a lot of positive feedback resulting from the League. Half of the League is finished playing ball by 6:30 p.m. on Friday nights.

Flinton Williams acknowledged a letter he received from Mary Timpson about the Governing Boards decision to require a \$1,000 deposit at the beginning of the season. He asked if the District could accept a credit card to be on file to cover any costs that might come up. Carol Timpson addressed his request by stating that the District is not set up to receive credit card transactions.

Flinton Williams acknowledged the District for building a wall from the restrooms adjoining the halls; he stated that it has helped tremendously with people going in the building. He confirmed that there was one incident of a person bringing alcohol on the premises. He remarked that the League is very aggressive about the rules of no alcohol on school premises. Carol Timpson responded that the Governing Board discussed the alcohol situation. They wanted the League to be informed that if alcohol was found on the premises, then the police would be called and they would be ticketed. Flinton Williams replied that there is an orientation to the League at the beginning of the season; the rules are stated specifically to each member. Flinton also said that he has asked the team captains and the coaches to be aware of the concerns around them.

Sam Zitting asked what the estimated costs would be per person to have a policeman on site if there is going to be 240 people participating, also the spectators. There will be a lot of traffic. Flinton Williams said that there is not 240 people at the School at the same time, there are revolving sessions for five hours. Double header games are played, where four teams will show up and play two sets of games, and then the next teams will show up. The games start at 2:30 and end at 7:00.

Jared Hammon discussed the situation of the police and their duties; they couldn't stay on site for the entire time. Flinton stated that for the most part the participants have been orderly and well behaved. Jared Hammon asked Flinton if he was at the School for the entire five hours. Flinton confirmed that he is here the entire time, and he plays two games. He asked if Flinton if he would be willing to take charge for the time that he is not playing. Sam Zitting remarked that he was wondering about the traffic issues. Flinton Williams asked if the police would be willing to do a drive by and walk down, but not stay the whole time. Carol Timpson acknowledged that the police department has been willing in the past to do routine drive bys during the day and in the night.

Carol Timpson reminded the Governing Board that the District adjusted the league Facility Use Fees to cover a District employed security person to patrol the games. Jared Hammon wondered if this person would be a catchall person who would pick up garbage, guard our facilities, and carry a cell phone so they can call the police if a situation occurs. Carol Timpson remarked that one of the items discussed was whether the District should sell refreshments. If it does not sell refreshments, it would greatly assist our security person to keep the building secure and help with the trash control. Jared Hammon stated that he doesn't want to shut down the concessions because the softball league depends on it to some extent and also the auxiliary operations depend on it. Flinton Williams stated that if there were garbage cans provided down on the field, then it would help with the garbage. The trash cans get full quickly; Carol Timpson stated that the security person could be in charge of emptying the trash cans.

Daniel Dutson commented that everything the District does needs to be an asset to the students and this league has been a great idea to get the community together, but the situation of the alcohol and the lack of responsibility that parents take in bringing their children to our facility to play while they participate in the league is not what this school is for. His concern is the liability that the District could have if someone gets hurt. Charlette Chatwin asked what the ages are that people can join. Flinton said that people 13 and older can join the League and the person can automatically get on a team.

Governing Board took no action on this item. The Facility Use fees and requirements will be kept as previously approved.

B. Consideration and Action on Math Textbook Adoptions for Grades K-6

Carol Timpson remarked that the District is making a conscientious effort to update the textbooks for both the Highschool and the Elementary. This next year, the District would like to adopt a consistent math curriculum throughout the Elementary that will articulate into the High School program. Members from each of the District's core teams reviewed four different math programs: Houghton Mifflin, MacMillan, McGraw Hill, Saxon, and Holt. They reviewed the textbooks and supporting materials and also received demonstrations from salesmen on three of the programs. The members are asking the Governing Board to consider the textbooks from Houghton Mifflin for grades K-6. They are rated #1 for alignment to the Arizona Academic Standards.

Sam Zitting expressed concern that Craig Chatwin voted against Houghton Mifflin. Craig Chatwin stated that he supports Saxon because these textbooks are used in Highschool, the program is well known for its spiral bound curriculum, which means the content is taught over and over. However, in discussion, it was found that both Houghton Mifflin and Saxon had a similar spiral curriculum. Many of the elementary teachers like the software programs that support the Houghton Mifflin text. Elizabeth Hammon commented that Saxon is not strong in grades lower than 4th, it is specifically geared to grades 4th -12th. Fawneta Carroll commented that Houghton Mifflin was chosen because it will transition well into Saxon in Highschool. The program actually helps the teacher understand the concepts more fully and therefore, they are better prepared to teach the subject.

MOTION: Sam Zitting motioned and Charlette Chatwin seconded the motion that that the Governing Board adopt the Houghton Mifflin program for grades K-6. Vote: All in favor. Motion Carried.

C. Consideration and Action Regarding the April 21st Budget Revision

Item number 5-C was tabled until the next Governing Board Meeting

D. Invite Governing Board to Graduation

The Governing Board commented on the invitation and stated that they would be delighted to attend. Daniel Dutson will be the featured Governing Board speaker. Charlette Chatwin for the time scheduled for the 8th grade graduation. Carol Timpson replied that the 8th Grade Graduation will take place on May 15th, and the Governing Board was invited to attend. Jared Hammon asked Carol Timpson to remind the Governing Board a few days prior to the Graduation.

E. Approve 2008-09 Pay Scales & Employee Lists

Item number 5-E tabled until next meeting.

F. Authorize Preschool Fence Purchase to Exceed \$7,000

Sam Zitting asked Carol Timpson who built the backstops at the School. Carol Timpson responded that Andrew Black Fencing installed the fencing. Sam Zitting commented on the nice job that Andrew Black did on the backstops.

Carol Timpson explained that the reason the amount has gone over \$7000 is because the District chose to abandon the idea of just fencing the playground rather they decided to fence the entire property recently purchased from the UEP. This will help the District to develop the playgrounds without crossing onto UEP property. Debbie Justice has signed the lease agreement on behalf of The Learning Center, and also the Board designated William Berry to sign the agreement.

The District asked Andrew Black to set the bar and then for other vendors to meet it. Andrew Black has been willing to give us discounts because we are a School District. His quote includes a heavier gauge steel and a bottom bar so that the fence is attached at the bottom to prevent the mesh from curling. Andrew Black recommended the nine gauge when dealing with Elementary students cause the children like to climb the fences; the eleven gauge is a weaker fence.

MOTION: Jared Hammon motioned and Daniel Dutson seconded the motion that the Governing Board authorize the Preschool Fence Purchase to Exceed \$7,000. Vote: All in favor. Motion Carried.

No conflicts of interests were found with the Governing Board.

G. Authorize Posted Sale of District Surplus Materials

Instead of a bid sale the District would like to do a posted sale that has a list of established prices on items that are no longer useful to the students or teachers. The District would send a notice to all members in the community regarding the sale and the type of items that will be offered.

Jared Hammon asked Carol Timpson how the District determines the pricing on the items. Carol Timpson said that she would let the department head of the items determine the prices. There are a lot of outdated computers that the District would like to sell to students for a nominal price. Jared Hammon stated that if items have an educational purpose then the District ought to see if other School Districts in the area would be interested in purchasing them prior to offering them to the public. Carol Timpson replied that they could send a sale list to other districts. Carol Timpson remarked that the old school building is becoming a liability issue for the District. Pete LaCorti is constantly finding doors and windows open. The District would like to get rid of it but are wondering if they could salvage materials that are still usable. Solid wood doors, air conditioning units and other items could be sold at the sale or be used by the District. Student Council or FBLA students could see if there is a market and sell the items.

Jared Hammon commented that if the District chooses to let the building be knocked down, then that company should be allowed to salvage items in the building and there

might be someone local that will be interested. Sam Zitting agreed with Jared, he commented that companies that specialize in tearing apart buildings will know how to salvage all the materials.

Carol Timpson remarked that the District will make a list of items that are not longer usable and make the prices low, because everything that will not be sold will be thrown away. The items will be disposed according to school procurement rules.

MOTION: Jared Hammon motioned and Daniel Dutson seconded the motion that the Governing Board authorize the Posted Sale of District Surplus Materials. Vote: All in favor. Motion Carried.

H. Consideration and Action Regarding Classified Retirement Options

Currently, the District only offers retirement options for certified staff, they would like to change that option and make it available to classified staff also. In the past, the classified staff voted against joining the Arizona State Retirement System. The District would like to let the classified staff revote. Employees, like Marlyne Hammon and Madrene Dutson, have worked at the School for 30 odd years and they will walk away with no retirement. The District would like to offer options for retirement. It is very unusual for a school district to not have classified staff on their retirement plan. If the District chooses to go with Arizona State Retirement System for classified staff, then it is an irrevocable choice and is mandated by law.

Jared Hammon has asked the administration to look in a 401K program. If the District chooses state retirement that is an automatic 9.73% taken out of checks before taxes. Sam Zitting asked Carol to clarify who qualifies as classified staff. Carol Timpson responded that the classified staff is employees who do not hold a teaching, administrative, or special services certificate. Only administration and teachers are offered retirement. Carol Timpson remarked that if the certified staff went with state retirement maybe the classified staff would like an alternate program that wouldn't take such a large amount from their paychecks.

Mary Timpson commented that it would be a great benefit to the classified staff to have a retirement plan. Jared Hammon asked Mary Timpson if she is concerned that the classified staff will vote it down. Mary Timpson remarked that most of the classified staff live from paycheck to paycheck and are not interested in planning for the future.

Jared Hammon remarked that this topic has some consequences that are far reaching he suggested that the classified staff form a committee and inform the Governing Board what they would like to do. Carol Timpson requested that the Governing Board allow the classified staff to vote on their retirement choices prior to this fiscal year end. Daniel Dutson remarked that if the staff vote to join the retirement program, the District may not be able to afford it. Carol Timpson replied that the District is in the process of working out a plan to get the District out of debt by the next year. Jared Hammon remarked that this plan will not begin until next year so this item can be tabled.

Item number H tabled until a meeting previous to July 5th.

I. Authorize Resolution to Reduce State Aid to Repay 03-04 Budget Over Expenditure and Repay State Loan of Property Taxes in 2006

Carol Timpson stated that the District has resolutions prepared authorizing the State to withhold the District's State Equalization payments to repay the remaining debt owed to the state. The District is asking the Governing Board to approve these two resolutions. By approving these two resolutions, the District will be debt free and projects a positive cash balance by the end of the year. Once it is debt free, the District will attempt to re-establish its line of credit with the county bank. One of the requirements for relief of receivership is that the Auditor General must certify that the District has been solvent for one year. Sam Zitting commented positively on the plan.

MOTION: Sam Zitting motioned and Daniel Dutson seconded the motion that Governing Board authorize the resolution to reduce State Aid to Repay 03-04 Budget Over Expenditure and Repay State Loan of Property Taxes in 2006. Vote: All in favor. Motion Carried.

J. Accept all Athletic Donations

Along with several monetary donations, two dozen basketballs were donated to El Capitan school by the LDS church. Coach Heaton commented that he met the gentleman who brought the basketballs. He is the head of the church sports program for the state of Utah. He told Coach that he personally would like to donate some other athletic equipment for our Physical Education program.

MOTION: Jared Hammon motioned and Daniel Dutson seconded the motion that the Governing Board accept all Athletic Donations and Basketballs as listed in the board packet. Vote: All in favor. Motion Carried.

K. Approve Out of State Travel

The Governing Board needs to authorize Carol Hammon and Pauline Hammon to travel to Michigan to attend a Failure is Not an Option conference. This travel was previously approved by the board but the place where the conference is held changed. Jared Hammon asked if there are additional funds that need to be allocated. Mary Timpson replied that there will be two people flying instead of driving.

MOTION: Jared Hammon motioned and Charlette Chatwin seconded the motion that the Governing Board approve the Out of State Travel listed on the agenda. Vote: All in favor. Motion Carried.

L. Approve Medicaid Service Claiming Agreement

The District has some AHCCCS students that receive special services from our speech therapist, Kearstin Oquist. The District is able to bill AHCCCS for reimbursement of some of these expenses. This Service Claiming Agreement processes these payments on behalf of the District. The Governing Board needs to agree to use them as an administrator. The reimbursement amount has substantially decreased from amounts

received in prior years. In the past, the District has been able to bill for any services that paraprofessional provided in addition to the professional services such as Kerstin. Now only professional services can be paid.

Jared Hammon asked how Medicaid fits in. Mary Timpson replied that the District can only submit reimbursement claims for the services received by students that are AhCCCS qualified. Jared Hammon asked if the students that do not qualify for AHCCCS still are provided with those services. Fawenta Caroll said that they still receive those services, but the District is not reimbursed for them.

MOTION: Sam Zitting motioned and Daniel Dutson seconded the motion that the Governing Board approve the Medicaid Service Claiming Agreement. Vote: All in favor. Motion Carried.

M. Approve Supplemental Contract for Elizabeth Hammon to Assist in ADM Verifications

Carol Timpson remarked that to the Governing Board that our most significant audit finding was in our Average Daily Membership or Attendance. The District has several findings relating to students who arrive late and leave early. The District will be able to correct its attendance records prior to year-end. Elizabeth Hammon is willing to put in weekend and evening time to help us correct this attendance. Carol Timpson requests that the Governing Board authorize a supplemental contract for Elizabeth which covers this work.

Jared Hammon asked who the person is that is primarily responsible for attendance. Carol Timpson replied that Madrene Dutson is responsible, but the District has a complete year of attendance taken based on an erroneous criteria. Going forward, the District intends to maintain their attendance according to their new internal guidelines. Carol Timpson commented that next year Mary Timpson will complete a regular internal audit on Madrene to make sure the attendance is right. Peter Davis said that as soon as the District has corrected this problem, then Carol Timpson can write the letter requesting the auditor general return. This is another requirement for relief of receivership: the auditor general must certify that the District is USFR compliant.

MOTION: Charlette Chatwin motioned and Daniel Dutson seconded the motion that the Governing Board approve the Supplemental Contract for Elizabeth Hammon to Assist in ADM Verifications. Vote: Sam Zitting, Charlette Chatwin, and Daniel Dutson vote affirmative. Jared Hammon abstained from voting due to conflict of interest. Motion Carried.

N. Approve Extension of Aaron Dockstader's Work Agreement to Create Specification Sheet for Kindergarten Remodel

Aaron Dockstader has assisted in the remodeling of the Preschool center, but the Kindergarten area is still not done. The Auditor General told the District that there couldn't be a remodel without going to bid or the District will have procurement violation. So the District would like to ask Aaron Dockstader to work with his draftsman and create a spec sheet that the District can send out to a bid list so that they can bid. Sam Zitting asked what the dollar amount will be. Carol Timpson replied that Aaron Dockstader has

been reasonable and he would still be the project manager. She asked what would be a reasonable amount. Sam Zitting replied that it shouldn't cost more than a \$1000. Jared Hammon asked if Sam Zitting should negotiate with Aaron Dockstader. Sam Zitting replied that he would talk with him. Carol Timpson replied that Aaron might just do the spec sheet as part as a project manager commission. Carol Timpson stated she will negotiate with Aaron if the Governing Board will state \$1000 cap.

MOTION: Sam Zitting motioned and Jared Hammon seconded the motion that the Governing Board approve an Extension of Aaron Dockstader's Work Agreement to create a Spec Sheet for Kindergarten Remodel not to exceed \$1000. Vote: All in favor. Motion Carried.

N. Approve the 2008-09 School Calendar

The Administration made one calendar with a short Christmas holiday and one calendar with a long Christmas holiday. Carol Timpson stated that the staff voted to have a longer Christmas holiday. Jared Hammon asked if the school year will go a week longer because of the longer holiday. Carol Timpson replied that graduation will be on the 16th this year and a week later next year.

MOTION: Charlette Chatwin motioned and Daniel Dutson seconded the motion that the Governing Board approve the 2008-09 School Calendar. Vote: All in favor. Motion Carried.

P. Consideration and Action Regarding a Movie Production Company Making a Feature Film on the Establishment of a Sports Program at El Capitan.

Carol Timpson stated that Brenda Friend and Greg Kline held a conference call with Joel Heaton, Natalie Zitting, and herself. They had watched the HBO piece and decided that it will make a great feature film on the true life story about the sports program. They want to send a script writer to interview Joel and Natalie and highlight the two basketball teams, boys and girls. They will purchase Joel and Natalie's story rights and also the District's story rights. The Production Company will work closely with the Administration and the coaches to write the script but none of the parties will have the final say on the final script. Jared Hammon asked why they need our permission to make a movie. Joel Heaton responded that they don't need permission to make a movie but they need our permission to write a real life story. They are really interested in producing a movie about real life situations. Joel told the board that this group has just produced the Ron Clark story, a movie about a teacher who received Disney's teacher of the year award for turning around a class in Harlem. They identify our story with the movie Hoosiers.

Carol Timpson stated that she expressed her concern to them about the image that might be portrayed about the people in the community. They confirmed that they will change the names of the people represented and use hired actors. Jared Hammon asked if they could portray the administration and the culture any way they want. Carol Timpson replied that "Yes," they would have final say. They would like to include the administration and the governing board in the movie and the changes that they brought about for the school. Jared Hammon asked if they want to interview the students, coaches, and administration. Carol Timpson said that they would like to highlight a couple of key players. Joel Heaton stated that he thinks that they will make a movie regardless of what

the District decides. He commented that if he could advise the Governing Board, then he would advise them to have some input in the script. The District will benefit from the purchase of the story.

Fawneta Carroll commented that she has reservations about them saying they will do something and not following through, like the HBO piece. It didn't turn out the way the reporter promised it would. Carol Timpson stated that she told them that one of the things that was offensive about the HBO piece was that they spent the majority of the show featuring Warren Jeffs and the FLDS and then a few minutes on the sports program. She was also concerned that the movie might look like the District is supporting anti-FLDS proponents or villanizing the former administration. She felt that the District could not afford to be aligned negatively against the residents of the community and potential students to this school. The District needs to be neutral in these areas.

Charlette Chatwin stated that it would be good to have input from people representing the district so that the movie could be closer to the truth. If the producers don't have District input, then what kinds of things will be put in the movie. Daniel Dutson stated that a movie is a movie; he agreed with the Coach that they might make a movie with or without our input.

Sam Zitting asked how much they are offering to pay the School. Joel Heaton said as soon as they receive our approval, they will come in and talk about the money and the script writing. At that point, the District will want to have legal representation. Sam Zitting recommended Carol Timpson get separate legal advice other than from the District's current lawyers. Sam Zitting stated that a lot of the decision lies in the deal that might be made.

Jared Hammon stated that he doesn't think that the District's story is for sale, its too personal and too private to be exposed to so many people. Sam Zitting asked if a mailing letter could be sent out to parents stating the pros and cons about the movie, and a survey completed. He doesn't think the District should make that decision with out parent input. Joel stated that if the Governing Board votes this down, then the District loses any compensation that they would have received.

The Governing Board discussed moving further, but not the actual approval of an agreement to make the movie.

MOTION: Charlette Chatwin motioned and Daniel Dutson seconded the motion that the Governing Board approve Carol Timpson to continue to investigate the potential for the Movie Production company making a feature film on the establishment of a Sports Program at El Capitan. Vote: Charlette Chatwin, Daniel Dutson, and Sam Zitting voted affirmative. Jared Hammon voted against. Motion Carried.

Q. Discussion and Possible Action Regarding: A resolution of the Colorado City Unified School District #14 (The "District") Governing Board (The "Governing Board") authorizing the acquisition of a revolving line of credit with JP Morgan Chase Bank, N.A., for fiscal year 2008-2009 to a maximum commitment amount of up to \$700,000.00, approving and authorizing execution of a resolution, promissory note and loan agreement related thereto, and

authorizing the Mohave County Treasurer, Chief Deputy Mohave County Treasurer, and/or the Mohave County Treasurer's Designee, acting as an agent for the District to take any and all actions reasonably necessary or appropriate in regard to the line of credit.

Carol Timpson stated that in order for the District to receive a line of credit, they have to have the last three years of financial audits, a current financial statement, this resolution passed by the Governing Board, and a letter from the Superintendent stating why the District wants a line of credit.

MOTION: Sam Zitting motioned and Charlette Chatwin seconded the motion to adopt Resolution 2008-01, a resolution of the Colorado City Unified School District #14 (The "District") Governing Board (the "Governing Board") authorizing the acquisition of a revolving line of credit with JP Morgan Chase Bank, N.A., for fiscal year 2008-2009 to a maximum commitment amount of up to \$700,000, approving and authorizing execution of a resolution, promissory note, and loan agreement related thereto, and authorizing the Mohave County Treasurer, Chief Deputy Mohave County Treasurer, and/or the Mohave County Treasurer's Designee, acting as an agent for the District, to take any and all actions reasonably necessary or appropriate in regard to the line of credit.

Vote: All in favor. Motion Carried.

6. Financial Reports
 - A. Cash Position
 - B. Cash Flow Analysis
 - C. Expenditure Budget
 - D. Grants Status
 - E. Student Activities Report

7. Adjournment

Special meeting set for Thursday April 24, 2008 at 10:00 a.m.

Regular meeting set for May 19, 2008 at 6:00 p.m.

Jared Hammon adjourned the meeting at 8:55 p.m.