



**COLORADO CITY SCHOOL DISTRICT**  
**AUTHORIZATION FOR OVER TIME**

\_\_\_\_\_ *has permission to work*  
Employee name  
\_\_\_\_\_ *hours overtime on* \_\_\_\_\_ *to*  
Date

*accomplish the following tasks:*

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Date